

BOARD MEMBERS

Zaid Diaz-Arias - **President**
 Jennifer Clark - **Vice President**
 Michael Coleman - **Treasurer**
 Jennie Palluzzi - **Parliamentarian**
 Maria Cermeno
 Robert Clark
 SheRise Ford
 Mel Futrell
 Veronica Jimenez Vasquez
 Marci Marks
 Kate Martinez - **Youth Rep.**
 Reanna Lee - **Alt. Youth Rep.**
 Wendy Sotelo

Email: Board@NHNENC.org
 Website: www.nhnenc.org



**NORTH HOLLYWOOD
 NORTHEAST NEIGHBORHOOD
 COUNCIL MINUTES**

Meeting Type:
 Regular Board Meeting

Date:
Wednesday, December 18, 2024
 7:00 PM

Prepared by:
 Jennifer Clark

Meets the 3rd WEDNESDAY
 Every month at 7:00 PM

Location:
LA Fire Station 89
 Community Room
 7063 Laurel Canyon Blvd
 North Hollywood, CA 91605

Enter the LAFD 89 gate to find the
 Community Room at the back of the
 Station property. Ample parking
 available in the station parking lot.

Light refreshments will be provided.

Mailing Address:
 P.O. Box 15515,
 North Hollywood, CA 91615

President/Chair reserves the right to move agenda items to accommodate speakers

President/Chair only votes for tie-breakers

Item #	Topic	Board Sponsor
1	<p>Call Meeting to Order—Roll Call</p> <p>President Zaid Diaz-Arias calls the meeting to order at 7:00 p.m. Quorum achieved</p> <p>12 Present: Maria Cermeno, Jennifer Clark, Robert Clark, Zaid Diaz-Arias, Reanna Lee, Wendy Sotelo, and Jennie Palluzzi</p> <p>7:02 pm Michael Coleman & Kate Martinez arrived; 7:03 pm Marci Marks arrived; 7:05 SheRise Ford arrived; 7:10 pm Mel Futrell arrived</p> <p>1 Absent: Excused: Veronica Jimenez Vasquez Unexcused: n/a</p> <p>9:00 pm Jennifer Clark and Robert Clark left (Quorum maintained)</p>	President Diaz-Arias
2	<p>Chair Welcome & Brief Review of NC rules</p> <p>President Zaid Diaz-Arias gave a Brief Review of NC rules.</p>	President Diaz-Arias

<p>3</p>	<p style="text-align: center;">Comments by Government Officials (3 Mins Ea.)</p> <p>LAPD Senior Lead Officer Ahedo provided December crime stats for the neighborhood council region in the North Hollywood Division, which included:</p> <ul style="list-style-type: none"> ○ Increase in Car related thefts (12 Kias and a few other models) ○ Crimes <ul style="list-style-type: none"> ■ “Hot Prowl” Home Invasion; Approx 8am; At Runnymede/Laurel Canyon Apt Complex ■ 12-11-24 Burglary; At Village Family Services ■ 12-12-24 Robbery; At Shoe Warehouse ■ 12-17-24 Robbery; At 7/11 on Kittridge ■ 12-18-24 Assault with a Deadly Weapon; At Home Depot; Knives & a Stabbing <p>Josh Morehouse - LA Fire - Battalion 14 gave updates, which included:</p> <ul style="list-style-type: none"> ● Christmas Tree Safety Information ● LAFD has a Tree Recycling Program until Jan 6th. Green Bin located at Station #77 (Sunland/Tuxford) ● No recent major fires in this area; However, several CarPort Fires just south <p>Rebecca Gurrola, Field Deputy pro tem for L.A. City Council District 6 (CD6) and Councilwoman Imelda Padilla gave updates, which included:</p> <ul style="list-style-type: none"> ● Larger focus on Van Nuys Airport ● City Services Focus request for community assistance in reporting locations of Sidewalks that are lifted or damaged. ● Homeless Care+ activities: Cleanup at Morella/Arminta, near LA Family Housing <p>Helena Doub, the EmpowerLA rep (NEA) for the NHNENC, provides relevant information mainly applicable to neighborhood council board members, including:</p> <ul style="list-style-type: none"> ● Youth Conference in February 2025; Application Due 12-20-24 ● Neighborhood Council Elections - NHNENC is in Region 4 and Candidate Filing begins 2-7-25. Zoom Info Session on 1-29-25 ● DONE inviting Councilmembers to Canvas in the area; Daylight is best 	<p>Various</p>
<p>4</p>	<p style="text-align: center;">Public Comments on Non-Agenda Items (3 Mins Ea.)</p> <p>Wendy Moore, NHNENC Webmaster, introduced herself.</p> <p>Fernando Marquez, the project coordinator for North Hollywood's Upward Bound, introduced the program which focuses on students at NHHS & East Valley HS. Goal: Assist Students & Families with College & Career goals.</p>	<p>Various</p>
<p>Consent Calendar</p>		
<p>5</p>	<p>A. Discussion and Possible Action: Review and approve the November 2024 MER. B. Discussion and Possible Action: Review and approve the November 20, 2024 Regular Board Meeting Minutes.</p> <p>Jennie Palluzzi moves to approve all items in the consent calendar</p> <p>Robert Clark seconds</p>	<p>Treasurer Coleman / Vice President Clark</p>

	<p>8 Ayes: Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, SheRise Ford, Mel Futrell, Marci Marks, and Jennie Palluzzi</p> <p>0 Nays: n/a</p> <p>1 Abstentions: Zaid Diaz-Arias,</p> <p>3 Ineligible: Wendy Sotelo; Kate Martinez; Reanna Lee</p> <p>Motion passes 8-0-1-3</p>	
Board Business		
<p>6</p>	<p>Discussion and Possible Action: To vacate the below listed board seat due to excessive absences that violate the North Hollywood Northeast Neighborhood Council (NHNENC) Absence policy and Compliance Policy in the NHNENC bylaws Article V Section 7 and Article XIV Compliance Section 2. 1. At Large Youth Stakeholder - B1 2025 Appointed (currently held by K. Martinez) "</p> <p>Note: BM Martinez has been absent 4 times in a 12 month period. The absences were: Nov 2024, Oct 2024, July 2024, and June 2024. This is their second time being considered for removal. At the June 2024 meeting, the Board voted against their removal. These four absences were not part of the prior absences considered for the first removal discussion. To be consistent with how the absence policy is applied, any member that misses three consecutive meetings or four meetings in a 12 month period must be put on the agenda for discussion.</p> <p>BM Martinez made a statement and brief discussion/comments from Board Members.</p> <p>SheRise Ford moves to approve</p> <p>Michael Coleman seconds</p> <p>3 Ayes: Maria Cermeno, Jennifer Clark, and Jennie Palluzzi</p> <p>4 Nays: Michael Coleman, Kate Martinez, Mel Futrell, Zaid Diaz-Arias</p> <p>3 Abstentions: Robert Clark, SheRise Ford, Marci Marks</p> <p>2 Ineligible: Wendy Sotelo; Reanna Lee</p> <p>Motion fails 3-4-3-2</p>	<p>President Diaz-Arias/ Bylaws & Rules Chair Clark/ Parliamentarian Palluzzi</p>
<p>7</p>	<p>Discussion and Possible Action: Approve the 2025 Ballot Voting Model (BVM) for the North Hollywood Northeast NC All Vote-By-Mail Election and the following Board Member changes to reflect the bylaws and upcoming election seats:</p> <ul style="list-style-type: none"> ● Move Michael Coleman to the Resident Representative Stakeholder - A3 seat (2027) ● Move Robert Clark to the Resident Representative Stakeholder - B2 seat ● Change the Resident Representative Stakeholder - B2 term from 2027 to 2025 (to match bylaws) ● Move Mel Futrell to the At Large Community Stakeholder - A3 seat (2027) ● Move Wendy Sotelo to the At Large Community Stakeholder - A4 Seat (2027) ● Change At Large Community Stakeholder - A4 to At Large Community Stakeholder - B4 (2027 will have elections for a 2 year term to match bylaws) ● Change Community Interest Stakeholder - B1 to Community Interest Stakeholder - A1 (2025 will have elections for a 2 year term to match bylaws)" <p>Note: These recommendations are from Michael Lektorich, the Sr. Election Administrator in the Neighborhood Council Elections Section of the Office of the City Clerk.</p> <p>Discussion included clarification that changes in Bylaws were made to reduce the number of seats to lower quorum minimum; adjustments to balance term rounds. Two (2) seats will be affected by a one time short term election cycle - meaning they will be elected for a two (2) year term instead of the normal four (4) year term.</p>	<p>Elections Chair/ VP Clark</p>

	<p>Public Comment: Helena Doub</p> <p><u>Jennie Palluzzi moves to approve all items in the consent calendar</u></p> <p><u>Robert Clark seconds</u></p> <p><u>9 Ayes:</u> Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, SheRise Ford, Mel Futrell, Reanna Lee, Marci Marks, and Jennie Palluzzi</p> <p><u>0 Nays:</u> n/a</p> <p><u>1 Abstentions:</u> Zaid Diaz-Arias,</p> <p><u>2 Ineligible:</u> Wendy Sotelo; Kate Martinez</p> <p><u>Motion passes 9-0-1-2</u></p>	
<p>8</p>	<p>Discussion and Possible Action: Approve amended <u>NHNENC Standing Rules and Community Guidelines</u> (Amendments recommended by the Bylaws and Rules Committee & Executive Committee).</p> <p>Bylaws & Rules Chair Jennifer Clark reviewed amendments, which included the following:</p> <p>Page 4: Part H and K - Removing show of hands and the whole Unanimous Consent to match with BONC policy requiring minutes reflect roll call vote Part I - Updating language describing Council for consistency - (from Board) Part J - Updating language to remove gender reference Part J - Clarifying for Procedure that the Meeting Chair will vote last for consistency with their not voting unless they can affect the outcome</p> <p>Page 5: Section 1 - Adding PLUM since it was created (also added definition on Page 8)</p> <p>Page 6: Part F - Updating the requirement to remove creating minutes for committee(s) as they are already required to provide written reports in Part E & Page 7 Part D & Part F - to be consistent and not require double work. Note: Minutes are not required of committees by BONC.</p> <p>Page 7 - 8 Event Planning: Backstory - our Standing Rules had included the responsibility for all event planning to be done by the Outreach Committee - In their definition it states they “shall be responsible for planning Neighborhood Council sponsored events”. The Bylaws & Standing Rules Committee believes that some other committees should be allowed to plan events. Section 5 Part A, B and D reflect this in the yellow highlighted area - Updated to reflect that any of the three committees can be responsible for planning NC sponsored or co-sponsored events. Kept Outreach, added Minority Empowerment & Cultural Affairs, and Executive.</p> <p>Page 7 - 8 Event Planning: Backstory - our Standing Rules had included the responsibility for all event planning to be done by the Outreach Committee - In their definition it states they “shall be responsible for planning Neighborhood Council sponsored events”. The Bylaws & Standing Rules Committee believes that some other committees should be allowed to plan events. Section 5 Part A, B and D reflect this in the yellow highlighted area - Updated to reflect that any of the three committees can be responsible for planning NC sponsored or co-sponsored events. Kept Outreach, added Minority Empowerment & Cultural Affairs, and Executive.</p> <p>Page 8 - 9: Further clarification of what the process includes for a sponsored or co-sponsored event to be presented at the full Board meeting, after going thru one of the three committees. Note: any committee chair can call a special meeting for time sensitive items</p>	<p>Bylaws & Rules Chair Clark</p>

	<p>Page 9 - Agenda Setting Procedure: Part D - For clarification, including the process in relation to Events Part C - New Process for NPG applications Part A - Updating the language to match NHNENC Bylaws which does allow the President to only consider adding agenda items sent in to be placed on a Board Meeting agenda instead of required as is stated in Standing Rules currently. Additionally, for consistency and awareness of the other processes listed elsewhere for specific types of agenda items (ex Events, NPGs, etc)</p> <p>Discussion included defining who the Point Person is referencing for the Events process on Page 9: Part D.</p> <p>Public Comment: Helena Doub</p> <p><u>Jennifer Clark moves to approve with the following friendly amendments to the language of the following amendments:</u></p> <p>Page 7-8: Section 5: Part A, B and D replace “responsible for planning” with “responsible for reviewing”;</p> <p>Page 9: Part D: add after “point person(s)”, the phrase “, either a Council or Committee member,”</p> <p><u>Jennie Palluzzi seconds</u></p> <p>9 Ayes: Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, SheRise Ford, Mel Futrell, Marci Marks, Kate Martinez, and Jennie Palluzzi 0 Nays: n/a 1 Abstentions: Zaid Diaz-Arias 2 Ineligible: Reanna Lee and Wendy Sotelo</p> <p>Motion passes 9-0-1-2 *Note: Approved Amendments will be effective starting January 2025*</p>	
Community Impact Statements and Letters		
<p>9</p>	<p>Discussion and Possible Action: Address concerns regarding the representation of public comments from unhoused individuals in meeting minutes, including inaccuracies and procedural oversight, and explore avenues to empower their voices. This may include reviewing the expired Lived Experience Advisory Panel Council File and identifying potential violations or procedural remedies.</p> <p>Mel Futrell, as Homelessness Liaison, shared concerns that PEH are not being heard or represented.</p> <p>Discussion included how NHNENC could better support PEH and included an ask for any Council Members to assist in physically talking with PEH. Suggested locations included going to the Navigation Center on Sherman Way that is within NHNENC boundaries.</p> <p>Public Comment: Fernando Marquez & Rebecca Gurrola</p> <p>Included for the Record - No Action Taken</p>	<p>Board Member Futrell</p>

10	<p>Discussion and Possible Action: Review and approve a Community Impact Statement Resolution regarding City Departments Accountability to Instructions given by Los Angeles City Council (Recommended by Executive Committee).</p> <p>Jennifer Clark moves to approve</p> <p>Mel Futrell seconds</p> <p>9 Ayes: Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, SheRise Ford, Mel Futrell, Reanna Lee, Marci Marks, and Jennie Palluzzi</p> <p>0 Nays: n/a</p> <p>1 Abstentions: Zaid Diaz-Arias</p> <p>2 Ineligible: Kate Martinez and Wendy Sotelo</p> <p>Motion passes 9-0-1-2</p>	Vice President Clark
11	<p>Discussion and Possible Action: Review and approve a Community Impact Statement for Council File 20-0841-S47: Hope the Mission / 6099 Laurel Canyon Boulevard / Tiny Home Village / Interim Housing / License Agreement (Recommended by Executive Committee). Position: AGAINST</p> <p>Jennifer Clark summarized that there are three (3) Tiny Home Villages in North Hollywood that were approved as temporary homeless shelters entering into a fifth (5th) year. Two (2) are on Park Property and One (1) is on CalTrans property. As of 2023 data, none were at max capacity and had beds available. The Mayor continues to have a State of Emergency regarding Homelessness & LA City Council has continued to confirm and support this Emergency Order, which needs to be voted on every ninety (90) days.</p> <p>Public Comment: Stakeholder familiar with the North Hollywood Navigation Center stated that they believe the Tiny Homes are at capacity</p> <p>Discussion included that there are 2 beds per Tiny Home, so there could be one person in each Tiny Home, but there are beds available and the program was based on two (2) people per Tiny Home.</p> <p>This location is just south of Victory and across from the NoHo West Shopping Center near the closed movie theater.</p> <p>SheRise Ford moves to approve</p> <p>Robert Clark seconds</p> <p>9 Ayes: Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, SheRise Ford, Mel Futrell, Marci Marks, Kate Martinez and Jennie Palluzzi</p> <p>0 Nays: n/a</p> <p>1 Abstentions: Zaid Diaz-Arias</p> <p>2 Ineligible: Reanna Lee and Wendy Sotelo</p> <p>Motion passes 9-0-1-2</p>	Vice President Clark

12	<p>Discussion and Possible Action: Review and approve a Community Impact Statement for Council File 20-0841-S43: 11430 and 11466 Chandler Boulevard / Tiny Home Village (THV) Interim Housing Facility / Hope the Mission (HTM) / Lease Agreement Amendment (Recommended by Executive Committee). Position: AGAINST</p> <p>Jennifer Clark summarized that there are three (3) Tiny Home Villages in North Hollywood that were approved as temporary homeless shelters entering into a fifth (5th) year. Two (2) are on Park Property and One (1) is on CalTrans property. As of 2023 data, none were at max capacity and had beds available. The Mayor continues to have a State of Emergency regarding Homelessness & LA City Council has continued to confirm and support this Emergency Order, which needs to be voted on every ninety (90) days.</p> <p>Public Comment: Stakeholder commented that these Tiny Home Villages are outside the NHNENC boundaries.</p> <p>Discussion included that Neighborhood Councils can take a position on any topic in the City of Los Angeles. NHNENC especially focuses on all of North Hollywood as a whole.</p> <p>This location is just north of Magnolia near the Amelia Earhart Regional Library and METRO Orange Line.</p> <p>SheRise Ford moves to approve</p> <p>Robert Clark seconds</p> <p>7 Ayes: Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, Mel Futrell, Reanna Lee, and Jennie Palluzzi 0 Nays: n/a 3 Abstentions: SheRise Ford, Marci Marks, and Zaid Diaz-Arias 2 Ineligible: Kate Martinez and Wendy Sotelo</p> <p>Motion passes 7-0-3-2</p>	Vice President Clark
Budgetary Items		
13	<p>Discussion and Possible Action: Approve paying ICDSOft for the renewal of the Council website's Hosting Account \$120 and Domain Name Registration \$11.67. Total amount of \$131.67 is due January 2025 (Recommended by the Executive Committee)</p> <p>Discussion that this motion was tabled at the November 2024 Board Meeting to be considered after the Executive Committee reviewed other options to be sent by Board Members. No options were sent and the deadline for renewal is January 2025. Note that there is a hundred (100) days after the renewal date for money back.</p> <p>Discussion included considering a US based company in the future.</p> <p>Jennifer Clark moves to approve</p> <p>Maria Cermeno seconds</p>	Treasurer Coleman

	<p>6 Ayes: Maria Cermeno, Jennifer Clark, Robert Clark, Michael Coleman, Marci Marks and Jennie Palluzzi</p> <p>1 Nays: SheRise Ford</p> <p>2 Abstentions: Mel Futrell and Zaid Diaz-Arias</p> <p>3 Ineligible: Reanna Lee, Kate Martinez and Wendy Sotelo</p> <p>Motion passes 6-1-2-3</p>	
Committee Business		
14	<p>Discussion and Possible Action: Stakeholders or Council members interested in becoming members of any committee will be allotted 2 mins to speak. (Review Vacancies)</p> <p>No Stakeholders expressed interest.</p> <p>One Council Member committee member opening available on the <i>Minority Empowerment & Cultural Affairs Committee</i>. No Council Members expressed interest.</p>	Committee Chairs
15	<p>Committee Reports:</p> <ul style="list-style-type: none"> ● Executive Board <i>next meeting 1/21/25 8pm at Valley Plaza Rec Center</i> ● Cultural Affairs & Minority Empowerment <i>next meeting TBA</i> ● Bylaws & Rules <i>next meeting TBA</i> ● Planning & Land-Use <i>next meeting TBA</i> ● Ad-Hoc Elections ● Outreach & Youth Engagement <i>next meeting 1/8/25 6:30pm</i> ● Beautification & Public Safety <i>next meeting 1/7/25 8pm at Valley Plaza Rec Center</i> 	Committee Chairs
Concluding Statements		
16	<p style="text-align: center;">Board Member Announcements</p> <p>Jennifer Clark requested that DONE NEA clarify the application of the BONC Code of Conduct in regards to using vocabulary referred to socially as curse words, especially in the context of Council Members First Amendment right to Freedom of Speech.</p> <p>Jennifer Clark respectfully disagrees with the calling of the Special Meeting for 12-18-24 at 9pm. Missing the deadline for the Regular Meeting is not a reason for calling a Special Meeting, especially one being called on the same day/consecutive time as the Regular Meeting as it bypasses the NHNENC approved agenda setting process and circumvents the intentions of the Brown Act.</p> <p>SheRise Ford requested clarification of the Brown Act. Discussion included Standing Rules.</p> <p>Public Comment: Helena Doub</p>	Board Members
17	<p style="text-align: center;">Adjournment</p> <p style="text-align: center;">President Diaz-Arias adjourns the meeting at 9:02 pm</p>	President Diaz-Arias

PUBLIC POSTING OF MINUTES - NHNENC minutes are posted for public review as follows:

- For viewing during board meetings: LA Fire Station 89, Los Angeles Fire Station, 7063 Laurel Canyon, North Hollywood, CA 91605 (Community/Auxiliary Room)
- Our website NHNENC.org/minutes/