

Monthly Expenditure Report



Reporting Month: February 2024

Budget Fiscal Year: 2023-2024

NC Name: North Hollywood
Northeast Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$36067.09	\$1887.11	\$34179.98	\$1074.24	\$0.00	\$33105.74

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$14000.00	\$1153.67	\$6179.98	\$1074.24	\$5105.74
Outreach		\$733.44		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$14000.00	\$0.00	\$14000.00	\$0.00	\$14000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$5932.91	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PUBLIC STORAGE 29139	02/03/2024	Monthly Public Storage bill	General Operations Expenditure	Office	\$321.00
2	SQ OLD SICILY PIZZA	02/21/2024	Discussion and Possible Action: Review and approve a budget of up to \$100 for food and refreshments at the monthly regular board meetings for the NHNENC	General Operations Expenditure	Outreach	\$69.92
3	USPS PO BOXES ONLINE	02/23/2024	Discussion and Possible Action: Approve purchasing a P.O. Box for 12 months with a key deposit for up to \$250 and work with the City Clerk to issue a letter of authority to enter this contract.	General Operations Expenditure	Office	\$232.00
4	GUITARCENTER.COM INTER	02/26/2024	Discussion and Possible Action: Review and approve the purchase of various storage bags as itemized to protect and provide easier transportation of inventory items to meetings & events not to exceed \$700. Recommended for approval from the Outreach & Beautification Committee.	General Operations Expenditure	Outreach	\$197.09
5	AMZN MKTP US RZ7W63BX0	02/26/2024	Food for board meetings	General Operations Expenditure	Outreach	\$28.70
6	AMAZON.COM RZ8377FS2	02/27/2024	Discussion and Possible Action: Review and approve a budget of up to \$100 for food and refreshments at the monthly regular board meetings for the NHENC.	General Operations Expenditure	Outreach	\$28.59

7	AMZN MKTP US RW10K0M11	02/27/2024	Presentation, Discussion and Possible Action: Review and approve purchasing Two (2) 100 ft Extension cord(s) for indoor/outdoor use of the Speakers/Wireless Mic system and One (1) 20 ft Extension cord to use with the projector, not to exceed \$100	General Operations Expenditure	Office	\$75.87
8	AMZN MKTP US RW30O5WL2	02/27/2024	the purchase of various storage bags as itemized to protect and provide easier transportation of inventory items to meetings & events not to exceed \$700. Recommended for approval from the Outreach & Beautification Committee.	General Operations Expenditure	Office	\$284.60
9	AMAZON.COM RZ6J92SP0	02/27/2024	Printer paper	General Operations Expenditure	Office	\$96.32
10	ANDERSON TROPHY	02/28/2024	Approve purchasing official LA City Name Badges from Anderson Trophy for up to \$250 for current Board Members. To use as needed for Meetings, Events, and Public Identification	General Operations Expenditure	Office	\$143.88
11	AMZN MKTP US RZ1LW2UD0	02/28/2024	Discussion and Possible Action: To participate with an outreach table at the Spring Resource Fair to be held at Fair Avenue Early Education Center on Friday, April 5, 2024 from 9:30am - 11:30am, with a budget of up to \$300 for the following itemized items: \$90 for Knitted Hacky Balls; \$180 for Boxed Water bottles, \$30 for blank circle labels to print with our printer to mark items for promotion. NOTE: Amazon split the purchase into two transactions noted at the bottom of the receipt.	General Operations Expenditure	Outreach	\$174.45
12	AMZN MKTP US RW8BD78K1	02/28/2024	Discussion and Possible Action: To participate with an outreach table at the Spring Resource Fair to be held at Fair Avenue Early Education Center on Friday, April 5, 2024 from 9:30am - 11:30am, with a budget of up to \$300 for the following itemized items: \$90 for Knitted Hacky Balls; \$180 for Boxed Water bottles, \$30 for blank circle labels to print with our printer to mark items for promotion. NOTE: Amazon split the purchase into two transactions noted at the bottom of the receipt.	General Operations Expenditure	Outreach	\$85.18
13	AMZN MKTP US RZ42W8ZH2	02/28/2024	Discussion and Possible Action: Review and approve the purchase of various storage bags as itemized to protect and provide easier transportation of inventory items to meetings & events not to exceed \$700. Recommended for approval from the Outreach & Beautification Committee.	General Operations Expenditure	Outreach	\$149.51
Subtotal:						\$1887.11

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/21/2024	Recurring payment for Web Services	General Operations Expenditure	Office	\$464.64

2	APPLEONE EMPLOYMENT SERVICES	02/21/2024	Payment to AppleOne for note taking	General Operations Expenditure	Office	\$128.00
3	APPLEONE EMPLOYMENT SERVICES	03/05/2024	Notetaking by AppleOne	General Operations Expenditure	Office	\$128.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/05/2024	Recurring web services payment	General Operations Expenditure	Office	\$353.60
Subtotal: Outstanding						\$1074.24