

Monthly Expenditure Report



Reporting Month: November 2023 Budget Fiscal Year: 2023-2024

NC Name: North Hollywood
Northeast Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39573.64	\$803.32	\$38770.32	\$832.17	\$0.00	\$37938.15

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$14000.00	\$803.32	\$10770.32	\$832.17	\$9938.15
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Neighborhood Purpose Grants	\$14000.00	\$0.00	\$14000.00	\$0.00	\$14000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2426.36	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AMAZON.COM M899I72U3	11/02/2023	Approve the purchase of new office printer for up to \$2000 for NHENC administrative resources and outreach materials.	General Operations Expenditure	Office	\$97.72
2	PUBLIC STORAGE 29139	11/03/2023	Monthly Public Storage bill	General Operations Expenditure	Office	\$261.00
3	SMART AND FINAL 374	11/08/2023	Recurring monthly expenditures for food and beverages up to \$40	General Operations Expenditure	Office	\$7.99
4	WALMART.COM 8009666546	11/30/2023	Approved budget of up to \$100 per month for paper and ink for the NC printer	General Operations Expenditure	Office	\$94.73
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/03/2023	Monthly web services payment	General Operations Expenditure	Office	\$341.88
Subtotal:						\$803.32

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/06/2023	Monthly payment for web services	General Operations Expenditure	Office	\$254.76

2	Jennifer Clark	12/21/2023	Approve a reimbursement of \$31.98 for refreshments for the November 8, 2023 board meeting to Jennifer Clark	General Operations Expenditure	Office	\$31.98
3	Jennifer Clark	12/21/2023	Approve a reimbursement for Board Member, Jennifer Clark, of \$39.12 for refreshments for the October 11, 2023, regular board meeting.	General Operations Expenditure	Office	\$39.12
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/08/2024	Monthly web services payment	General Operations Expenditure	Office	\$398.64
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/10/2024	Web services through Moore Business Results	General Operations Expenditure	Office	\$107.67
Subtotal: Outstanding						\$832.17