

COMMITTEE MEMBERS

Jennifer Clark - Chair
Michael Coleman - Vice Chair

Veronica Jimenez

Jennie Palluzzi
Zaid Diaz-Arias (Ex-Officio)

Email: ByLaws@NHNENC.org



**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL AGENDA**

MINUTES

Meeting Type:
ByLaws Committee

Date:
**Wednesday, January 31, 2024
7:00 pm**

Location:
**Los Angeles Fire Station 89,
Community Room
7063 Laurel Canyon, L.A., CA 91605**

**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL**

Regular Board Meetings
the 3rd WEDNESDAY
January through December @ 7PM

**LA Fire Station 89
7063 Laurel Canyon, L.A., CA 91605
Community Room**

Enter the Fire Station gate to find the Community Room at the back of the Station. There is ample parking available inside the Station. Please do not drive more than 5 mph and do not block the driveway.

Email: Board@NHNENC.org

Website: www.nhnenc.org

*President/Chair reserves the right to move agenda items to accommodate speakers

Public Comments— Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

Item #	Topic	Responsible Person
1	Meeting Called to Order at 7:40pm - Roll Call - Quorum achieved 5 Present: Jennifer Clark, Michael Coleman, Veronica Jimenez, Jennie Palluzzi, and Zaid Diaz-Arias 0 Absent:	Chair
2	Comments by Government Officials (3 min each) None Present	Various
3	Public Comments on Non-Agenda Items (3 min each) None Present	Various

Neighborhood Council Board Member Candidate Application		
4	<p>Discussion and Possible Action: “Approve Board Member Candidate Application”</p> <p>Motion is moved by Veronica Jimenez. Seconded by Michael Coleman.</p> <p>Discussion about the drafted redesign to edit the layout to support Right to Privacy as listed in the Election Handbook on Page 28 “in order to protect a candidate’s right to privacy, the following information will be redacted and is not subject to disclosure: 1. Date of Birth; 2. Telephone Number; 3. Mailing Address; 4. Qualifying Address; 5. Photo identification or any documentation necessary to establish board seat eligibility; 6. A candidate’s signature, if applicable; and 7. Any identifying information as determined by the Office of the City Attorney. Any private information for minors under the age of 18 will not be subject to disclosure.”</p> <p>Additional discussion about the Board Seat Application Template from DONE</p> <p>Motion to recommend draft as edited for NHNENC Board approval moved by Veronica Jimenez. Seconded by Michael Coleman.</p> <p>Motion approved 4/0/0</p>	Chair
ByLaws		
5	<p>Discussion and Possible Action: ByLaws</p> <p>Motion is moved by Jennie Palluzzi. Seconded by Veronica Jimenez.</p> <p>Discussion that the ByLaws Amendment Application deadline is April 1, 2024, therefore the Council will need to vote on any changes no later than the March 2024 meeting.</p> <p>The term for Resident Representatives Stakeholder - B2 listed on EmpowerLA does not match what is listed in our current ByLaws. Will follow up to resolve discrepancy</p> <p>Discuss if the “Neighborhood Council Board Structure Change Request Form” needs to be completed, possibly reducing total number of Board Members by two (2) positions due to chronic vacancies.</p> <p>Discuss changing what constitutes a meeting for the purpose of determining Board Member attendance</p> <p>Discuss moving most of Article VII to the Standing Rules</p> <p>Discuss other minor changes for consistency and clarification of intent</p> <p>Public comment made by Rudy Melendez</p> <p>Motion for the question to be postponed until the next meeting is moved by Michael Coleman. Seconded by Veronica Jimenez.</p>	Chair

	Motion approved 4/0/0	
Standing Rules		
6	<p>Discussion and Possible Action: Standing Rules review & update</p> <p>Motion is moved by Jennie Palluzzi. Seconded by Michael Coleman</p> <p>Discussion that they were last updated March 9, 2022.</p> <p>Discussion to update Article II that the Neighborhood Council meets the 3rd Wednesday of every month at 7pm</p> <p>Discussion of removal of committees that no longer serve the community and add some that do. President will discuss with the current chairs.</p> <p>Discuss other minor changes for consistency and clarification of intent</p> <p>Public comment made by Rudy Melendez</p> <p>Motion for the question to be postponed until the next meeting is moved by Veronica Jimenez. Seconded by Jeannie Palluzzi.</p> <p>Motion approved 4/0/0</p>	Chair
Committee Business		
7	<p>Discussion and Possible Action: Stakeholders interested in becoming members of the ByLaws committee will be allotted 2 mins to speak. (To become a committee member, the Chair shall appoint a member and the Board will ratify per Article VII§3 of the bylaws)</p> <p>Public comment made by Rudy Melendez</p>	Chair
Concluding Statements		
8	Next meeting set for March 6, 2024 from 7-8:30pm	Committee Members
9	<p>Motion to adjourn moved by Jeannie Palluzzi. Seconded by Veronica Jimenez.</p> <p>Meeting is adjourned at 9:15pm</p>	Chair

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing during open hours: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, CA 91605
- Our website: NHNENC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Zaid Diaz-Arias, Board Secretary, by email dmeneses@nhnenc.org and board@nhnenc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Zaid Diaz-Arias, Board Secretary, by email dmeneses@nhnenc.org and board@nhnenc.org.

NOTICE TO PAID REPRESENTATIVES — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NHNENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacta Zaid Diaz-Arias, Secretaria de la Mesa Directiva, por correo electrónico dmeneses@nhnenc.org y board@nhnenc.org para avisar al Concejo Vecinal.