

**COUNCIL MEMBERS**

- Zaid Diaz-Arias - **President**
- Jennifer Clark - **Vice President**
- Dylan Meneses - **Secretary**
- Michael Coleman - **Treasurer**
- Jennie Palluzzi - **Parliamentarian**
- Maria Cermeno
- Robert Clark
- SheRise Ford
- Mel Futrell
- Veronica Jimenez
- Marci Marks
- Kate Martinez



**NORTH HOLLYWOOD  
NORTHEAST NEIGHBORHOOD  
COUNCIL AGENDA**

**Meeting Type:**  
Regular Board Meeting

**Date:**  
Wednesday, July 17, 2024  
7:00 PM

**Location:**

Los Angeles Fire Station 89, Community Room  
7063 Laurel Canyon, L.A., CA 91605

\*President/Chair reserves the right to move agenda items to accommodate speakers\*

**NORTH HOLLYWOOD NORTHEAST  
NEIGHBORHOOD COUNCIL**

Meets the 3rd WEDNESDAY  
January through December @ 7PM

**LA Fire Station 89**  
7063 Laurel Canyon, L.A., CA 91605  
Community Room

*Enter the Fire Station gate to find the  
Community Room in the back of the  
Station. Ample parking available  
inside the Station parking lot.*

**Email:** [Board@NHNENC.org](mailto:Board@NHNENC.org)  
**Website:** [www.nhnenc.org](http://www.nhnenc.org)

**Mailing Address:**  
P.O. Box 15515, North Hollywood,  
CA 91615

**Public Comments—** Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

<u>Item #</u>	<u>Topic</u>	<u>Person Responsible</u>
1	Call Meeting to Order—Roll Call	President Diaz-Arias
2	Chair Welcome & Brief Review of NC rules	President Diaz-Arias
3	Comments by Government Officials (3 Mins Ea.)	Various
4	Public Comments on Non-Agenda Items (3 Mins Ea.)	Various

### Presentations

5	<b>Discussion and Possible Action:</b> <a href="#">Presentation</a> by Los Angeles City Planning on the Southeast Valley Community Plan update on the drafted General Plan Land Use map (GPLU) (15 mins).	President Diaz-Arias/Zeke Wapner
6	<b>Discussion and Possible Action:</b> Presentation by Los Angeles Recreation and Parks on their drafted Art Policy. This is in response to our CIS approved in May (15 mins).	VP Clark
7	<b>Discussion and Possible Action:</b> Presentation and Update on Keswick Pocket Park project (Keswick/Laurel Canyon) by Los Angeles City Council District 2 (CD2) Field Deputy (8 mins)	VP Clark/ Arus Grigoryan

### Consent Calendar

8	A. <b>Discussion and Possible Action:</b> Review and approve the <a href="#">May</a> and <a href="#">June 2024</a> MER	Treasurer Coleman
	B. <b>Discussion and Possible Action:</b> Review and consider Purchasing Tent Holders and Document Display Holders in an amount not to exceed \$100 to display Board Member names at meetings and information documents at Outreach events.	VP Clark
	C. <b>Discussion and Possible Action:</b> Review and approve recurring monthly expenditures for Public Storage for Storage up to \$250 and storage insurance of up to \$20	Treasurer Coleman
	D. <b>Discussion and Possible Action:</b> Review and approve payment of recurring monthly expenditures for Apple One for Note-taking Services up to \$300.	Treasurer Coleman
	E. <b>Discussion and Possible Action:</b> Review and approve recurring monthly expenditures for Moore Business Results for Web Services up to \$650.	Treasurer Coleman
	F. <b>Discussion and Possible Action:</b> Review and approve recurring monthly expenditures for printer ink of up to \$60.	VP Clark
	G. <b>Discussion and Possible Action:</b> Review and approve purchasing a PO Box for 12 months for up to \$250.	President Diaz-Arias
	H. <b>Discussion and Possible Action:</b> Review and approve purchasing a Zoom License for 12 months for up to \$250.	Treasurer Coleman
	I. <b>Discussion and Possible Action:</b> Review and approve purchasing official LA City Name Badges from Anderson Trophy for up to \$100 for Board Members in good standing to use as needed for Meetings, Events, and Public Identification	VP Clark
	J. <b>Discussion and Possible Action:</b> Review and approve purchasing service thru Straight Talk to use with our WiFi Hotspot device for up to \$300.	VP Clark

### Board Business

9	<b>Discussion and Possible Action:</b> Review and approve the <a href="#">Fiscal Year Administrative Packet for 2024-2025</a> .	Treasurer Coleman
10	<b>Discussion and Possible Action:</b> Review and approve virtual meeting option for Regular Board Meetings in the months of January, July, November, and December; any Special Board Meetings; and any Committee Meetings thru January 1, 2026.  <i>Note: This motion requires only a majority vote and covers the time period SB411 allows. Then we still need a 2/3 (of all seats) vote to actually approve SB411 to allow for virtual meetings.</i>	VP Clark

### Budgetary Items

11	<b>Discussion and Possible Action:</b> Review and approve a <a href="#">Neighborhood Purpose Grant for She is Hope LA of \$5000</a> to support single mother families with tailored educational programs on financial guidance, job training, peer support and essentials like clothing, shoes, housewares, food, and personal hygiene.	President Diaz-Arias
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12	<b>Discussion and Possible Action:</b> Review and approve recurring monthly expenditures for food and beverages for stakeholders at the NC Regular Board Meetings of up to \$300. Recommended by the Outreach and Youth Empowerment Committee.	VP Clark
13	<b>Discussion and Possible Action:</b> Review and approve having an Outreach table at the CD2 NoHo Summer Nights and allocate a budget of up to \$2000 for tabling, business cards & promotional materials of fans, slinkies, bags, pens, flashlights, and first aid kits. <i>Recommended by the Outreach and Youth Engagement Committee.</i>	Chair Cermeno/ Vice Chair Clark
14	<b>Discussion and Possible Action:</b> Review and approve up to \$1000 for costs in mailing Outreach flyers to stakeholders on the Post Office routes around Keswick Pocket Park	Chair Cermeno/ Vice Chair Clark
<b>Committee Business</b>		
15	<b>Discussion and Possible Action:</b> Review and consider creating an Ad Hoc Elections Committee and appointing members and a chair. The purpose of the committee would be to communicate with the Office of the City Clerk for the 2025 NHNENC Election Cycle (NHNENC Standing Rules: Article VI, Section 2).	VP Clark
16	<b>Discussion and Possible Action:</b> Review and consider creating a Planning and Land Use Committee and appointing members and a chair. (NHNENC Standing Rules: Article VI, Section 3).  <i>Note: The city requires that all board members take the Planning 101 training if there is not a PLU Committee.</i>	VP Clark
17	<b>Committee Reports: (if applicable)</b>  <ul style="list-style-type: none"> <li>● Bylaws Committee</li> <li>● Cultural Affairs &amp; Minority Empowerment</li> <li>● Executive</li> <li>● Elections</li> <li>● Outreach &amp; Youth Engagement</li> <li>● Public Safety &amp; Beautification</li> </ul>	Committee Chairs
<b>Concluding Statements</b>		
18	Board Member Announcements	Board Members
19	Adjournment	President Diaz-Arias

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - NHNENC agendas are posted for public review as follows:

- For viewing at any hour: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, CA 91605
- Our website: [NHNENC.org](http://NHNENC.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of

services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dylan Meneses, Board Secretary, by email [dmeneses@nhnenc.org](mailto:dmeneses@nhnenc.org) and [board@nhnenc.org](mailto:board@nhnenc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [nhnenc.org](http://nhnenc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dylan Meneses, Board Secretary, by email [dmeneses@nhnenc.org](mailto:dmeneses@nhnenc.org) and [board@nhnenc.org](mailto:board@nhnenc.org).

**NOTICE TO PAID REPRESENTATIVES** — If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the NHNENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website [NHNENC.org](http://NHNENC.org).

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacta Dylan Meneses, Secretaria de la Mesa Directiva, por correo electrónico [dmeneses@nhnenc.org](mailto:dmeneses@nhnenc.org) y [board@nhnenc.org](mailto:board@nhnenc.org) para avisar al Concejo Vecinal.