

**COUNCIL MEMBERS**

Zaid Diaz-Arias - **President**

Mel Futrell - **Vice President**

Michael Coleman - **Treasurer**

Veronica Jimenez - **Parliamentarian**

John Basteghian

Maria Cermeno

Jennifer Clark

SheRise Ford

Marci Marks

Kate Martinez

Dylan Meneses

Guillermo Tejada



**NORTH HOLLYWOOD EAST  
NEIGHBORHOOD COUNCIL  
MINUTES**

**Meeting Type:**  
Regular Board Meeting

**Date:**  
Wednesday, November 8, 2023  
7:00 PM

**Location:**

Los Angeles Fire Station 89, Community Room  
7063 Laurel Canyon, L.A., CA 91605

**NORTH HOLLYWOOD EAST  
NEIGHBORHOOD COUNCIL**

Meets the 2nd WEDNESDAY  
January through December @ 7PM

LA Fire Station 89  
7063 Laurel Canyon, L.A., CA 91605  
Community Room  
(Parking Available)

**Email:** [Board@NHNENC.org](mailto:Board@NHNENC.org)

**Website:** [www.nhnenc.org](http://www.nhnenc.org)

\*President/Chair reserves the right to move agenda items to accommodate speakers

*\*The President only votes when there is a tie per Robert's Rules\**

Time	Topic	Person Responsible
7:06 PM	<p><b>Call Meeting to Order – Roll Call</b>  <b>8 Present:</b> Zaid Diaz-Arias, Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.  <b>4 Absent:</b> SheRise Ford, Kate Martinez, Dylan Meneses, and Guillermo Tejada absent</p>	President Diaz-Arias
7:07 PM	<b>Agenda Item #2</b> - Chair welcome and brief review of NC Rules	President Diaz-Arias
7:10 PM	<b>Agenda Item #6</b> - Discussion and Possible Action to accept resignation of Eileen Santos as secretary and board member. Resignation accepted.	President Diaz-Arias
7:12 PM	<b>Agenda Item #7</b> - Discussion and possible action to nominate and elect a new board secretary for the North Hollywood East Neighborhood Council.	President Diaz-Arias

	<p>Motion by Mel Futrell and seconded by Jennifer Clark.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p> <p>Dylan Meneses gets voted in unanimously as secretary.</p>	
7:14	<p><b>Agenda Item #14</b> – Budgetary items discussion and possible action to review and approve the September 2023 MER. Motioned by Jennifer Clark and seconded by Michael Coleman.</p> <p>Net available of \$39,905 after money spent on miscellaneous offices.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p>	Treasurer Michael Coleman
7:17	<p><b>Agenda Item #15</b> – Discussion and Possible Action: Review and approve the October 2023 MER</p> <p>MER could not be generated because of certain transactions so item was tabled</p>	Treasurer Michael Coleman
7:18	<p><b>Agenda Item #16</b> – Presentation, Discussion and Possible Action: Review and approve a Neighborhood purpose grant application of \$5,000 for <i>Little Light International, Inc.</i></p> <p><i>Little Light International</i> was not able to attend the meeting so agenda item was tabled.</p>	Treasurer Coleman/Jaimie Park
7:20	<p><b>Agenda Item #17</b> - Discussion and Possible Action: Review and approve a reimbursement for Board Member, Jennifer Clark, of \$39.12 for refreshments for the October 11, 2023 Regular Board Meeting</p> <p>Mel Futrell moves. Marci Marks seconds.</p> <p><b>6 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, and Marci Marks.</p> <p><b>1 Abstention:</b> Jennifer Clark</p> <p><b>0 Nays:</b></p>	Treasurer Coleman and BM Clark

	Item #17 approved by all with Jennifer Clark abstaining	
7:24	<p><b>Agenda Item #18</b> - Discussion and Possible Action: Review and approve a budget of up to \$60 for food and refreshments at the monthly regular board meetings for the NHENC</p> <p>Jennifer Clark moves for motion and Michael Coleman seconds.</p> <p>Jennifer Clark moves to amend budget to \$200 and seconded by Mel Futrell.</p> <p>Amendment for \$200 fails and Michael Coleman moves to amend item to read to \$100 instead of 60.</p> <p><b>6 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, and Marci Marks.</p> <p><b>1 Nays:</b> Jennifer Clark</p> <p>\$100 food budget is approved.</p>	Treasurer Coleman
7:28	<p><b>Agenda Item #19</b> - Discussion and Possible Action: Review and approve hiring a designer/editor for up to \$1200 for the Logo approved at the June 9, 2021 Board meeting to be made into different resolutions, formats &amp; styles for multiple purposes, such as Business Cards, T-shirts, and other types of promotional materials.</p> <p>Marci Marks moves and Veronica Jimenez seconds. It is opened for discussion but recommended to be tabled by Marci Marks. Jennifer Clark tables and Michael Coleman seconds.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p> <p>Item is tabled.</p>	Board Member Clark
7:30	<p>Discussion and Possible Action: Approve and allocate a budget of up to \$5,000 for outreach and promotional materials for the Outreach and Beautification Committee.</p> <p>Jennifer Clark moves, Maria seconds.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p>	Outreach Chair Cermeno/ BM Clark

	Item approved.	
7:32	<p>Discussion and Possible Action: Review and approve a budget of up to \$50 per month for paper and ink for the Neighborhood Council's printer.</p> <p>Amended to increase budget to \$100 per month by Michael Coleman. Veronica seconds.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p> <p>The amendment passes. Everyone agrees and approves unanimously.</p>	Board Member Clark
7:36	<p>Agenda Item #8 - Discussion and Possible Action: Review and approve changing our neighborhood council name back to NHNENC. Original vote to change the name was at the August 2022 Board meeting. However, there have not been actions to reflect the change in over a year, such as changing the branding and/or information presented to the stakeholders with website address, Board member email addresses, updates with DONE and City listings, etc</p> <p>Jennifer moves and Maria seconds. Open for discussion for reverting back to North Hollywood Northeast.</p> <p><b>7 Yays:</b> Veronica Jimenez, John Basteghian, Jennifer Clark, and Marci Marks.</p> <p><b>3 Nays:</b> Mel Futrell, Maria Cermeno, and Michael Coleman.</p> <p>The Council is officially changed back to North Hollywood Northeast Neighborhood Council.</p>	Board Member Clark
7:40	<p>Discussion and Possible Action: Review and approve hiring a designer/editor for up to \$1200 for the Logo approved at the June 9, 2021 Board meeting to be made into different resolutions, formats &amp; styles for multiple purposes, such as Business Cards, T-shirts, and other types of promotional materials</p> <p>Jennifer Clark moves. Seconded by Marci Marks. Jennifer Clark mentions that she met with designer Wendy at the North Hollywood West Board retreat.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p> <p>It is approved unanimously.</p>	Board Member Clark

7:43	<p>Agenda Item #9 – Discussion and possible action to review and approve changing the date to monthly board meeting from the second Wednesday to the third Wednesday of each month per bylaws article 8, section 1.</p> <p>Motion is moved by Jennifer Clark. Seconded by Veronica Jimenez.</p> <p>Discussion to move to next year because all three Hollywood councils have their meetings on the same day/possible conflict. Same with Van Nuys.</p> <p><b>7 Yays:</b> Mel Futrell, Michael Coleman, Veronica Jimenez, John Basteghian, Maria Cermeno, Jennifer Clark, and Marci Marks.</p> <p><b>0 Nays:</b></p> <p>Approved unanimously.</p>	Bylaws Chair Clark
7:46	<p><b>Agenda Item #3 - Comments by Government Officials</b>  Julissa Hernandez gives recap of legislative session this year. On December 12<sup>th</sup>, there will be a meeting and a toy drive.</p> <p>Field Deputy Rafael for Councilmember Imelda Padilla recaps large scale committee clean up for Sun Valley Area Neighborhood Council. Interested in partnership with Northeast.</p> <p>Also, introduced Director of Homelessness for Imelda Padilla 6<sup>th</sup> District who briefs about homeless encampments and outreach. Discussion of illegal dumping and beautification team as well.</p>	Various
7:54	<p><b>Agenda Item #4 - Public Comments on Non-Agenda Items (3 Mins Ea.)</b></p> <p>Mel Futrell has to leave at 7:54. Discussion of homeless encampment in Santa Clara involving RVs.</p>	Various
8:00	<p>Concluding Statements: Council Member Announcements  December 13<sup>th</sup> meeting reminder - Council District 2 Field Rep will attend and present</p>	President Diaz-Arias
8:02	Meeting is adjourned at 8:02	President Diaz-Arias