

BOARD MEMBERS

- Jennie Palluzzi - President**
- Mel Futrell - Vice President**
- Zaid Diaz-Arias - Secretary**
- Michael Coleman - Treasurer**
- Saundrina Smith - Parliamentarian**
- Connie Calderon
- Gabrielle Castleberry-Gordon
- Maria Cermeno
- SheRise Ford
- Veronica Jimenez
- Cade King
- Lauren Park
- Natasha Ward



**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL AGENDA**

Meeting Type:
Regular Board Meeting

Date:
Wednesday, September 8, 2021
7:00 pm

How to Join the Virtual/Telephonic Meeting
By Telephone, Dial: (Toll Free) or 888 475 4499 or 1 (669) 900-6833, enter 857 5750 7556, and Press #

Online:
<https://us02web.zoom.us/j/85757507556>

Using the Zoom App: Join Meeting and enter ID: 857 5750 7556

**NORTH HOLLYWOOD NORTHEAST
NEIGHBORHOOD COUNCIL**

Meets the 2nd WEDNESDAY
January through December @ 7PM

LA Fire Station 89
7063 Laurel Canyon, L.A., CA 91605
Email: Board@NHNENC.org
Website: www.nhnenc.org

**CURRENTLY ONLY MEETING
VIRTUALLY**

*Facilitator reserves the right to move agenda items to accommodate speakers

In conformity with the Governor's executive order N-29-20 (March 17, 2020) and due to concerns over Covid-19, the North Hollywood Northeast Neighborhood Council Board Meeting will be conducted entirely telephonically. Every person wishing to address the Board can join via phone or virtually at the information listed above.

PUBLIC INPUT - ON PHONE: Every person wishing to address the Board must dial *9, when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. *6 to Unmute yourself. // **ON WEBINAR:** Every person wishing to address the Board must "raise their hand" when prompted by the presiding officer, to address the Board on any agenda item BEFORE the Board takes action on the item. Comments from the public on other matters NOT appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comment period.

<u>Item #</u>	<u>Time</u>	<u>Topic</u>	<u>Responsible Person</u>
1	7:00 PM	Call Meeting to Order – Roll Call – Welcome - Brief Review of Rules	President Palluzzi
2	3 min each	Comments by Government Officials	Various
3	3 min each	Public Comments on Non-Agenda Items	Various
4	3 min	Discussion and Possible Action: Review board members' eligibility to vote in compliance with up-to-date and completed trainings	Secretary Diaz-Arias

5	3 min	Discussion and Possible Action: Review and approve August 2021 Regular Board Meeting Minutes	Secretary Diaz-Arias
6	3 min	Discussion and Possible Action: Review and approve August 2021 MER	Treasurer Coleman
7	8 min	Discussion and Possible Action: Removal of Board Member Gabrielle Castleberry-Gordon from the NHNENC, due to absences and overdue trainings (Ethics, Funding and Code of Conduct)	President Palluzzi
8	3 min	Discussion and Possible Action: Appoint and ratify Nancy Rebolledo as the At-Large Community Stakeholder and Board Member (A3, 2023)	President Palluzzi
9	5 min	Presentation: Oath of Office for new board members, Lauren Park and Nancy Rebolledo	President Palluzzi/ NEA Octaviano Rios
10	15 min	Presentation: Robert's Rules of Order and Neighborhood Council Procedures	Secretary Diaz-Arias
11	7 min	Presentation: North Hollywood Valley Village Community of Schools (LAUSD Representatives)	Marissa Tindel / Chair Diaz-Arias
12	10 min	Discussion and Possible Action: Review Doodle results and pick a date and time for Board Retreat	Secretary Diaz-Arias
13	8 min	Discussion and Possible Action: Purchase new storage space (5x6) and move our inventory to <i>Public Storage</i> , located on 7500 Whitsett Ave, and pay a \$24 dollar move in fee, and rent of \$102 dollars per month	Treasurer Coleman
14	5 min	Discussion and Possible Action: Approve up to \$250 for business card printing; design will be the same as before with updated logo. Generic printing (no names/titles) to allow for longevity of use/multiple persons use at events.	President Palluzzi
15	5 min	Discussion and Possible Action: Approve up to \$200 for reusable name badge printing for board members to wear at events.	President Palluzzi
16	5 min	Presentation: Hands4Hope Event Recap	Chair Cermeno/ Veronica Jimenez
17	5 min	Discussion and Possible Action: Approve partnering on a food and clothing drive with local businesses beginning September 20, 2021 through the holiday season (December 2021); includes coordinating with local business to pick up and drop off donations to local area non-profits and mutual aid organizations	Parliamentarian Smith
18	5 min	Discussion and Possible Action: Approve co-hosting a Halloween Event and a budget of up to \$800; event to be held on Saturday, October 30, 2021 in Valley Plaza Park, co-hosted by NoHo West; drive through event, permits to be pulled by NoHo West. Budget includes gloves, masks, water, and promo items to hand out.	Chair Cermeno
19	5 min	Discussion and Possible Action: Approve co-hosting a Holiday Event and a budget of up to \$800; event to be held on Saturday, December 18, 2021 in Valley Plaza Park, co-hosted by NoHo West; drive through event, permits to be pulled by NoHo West. Budget includes gloves, mask, water, and promo items to hand out.	Chair Cermeno
20	15 min	Discussion and Possible Action: Review current committee make-ups and add members to committees as needed, up to 4 board members per committee, and including stakeholders as they are interested.	President Palluzzi

21	3 min each	Discussion and Possible Action: Stakeholders interested in becoming members of any committee will be allotted 2 mins to speak. (To become a committee member, the President shall appoint a member and the Board will ratify per Article VII§3 of the bylaws)	President Palluzzi
22	3 min each	Committee Updates <ul style="list-style-type: none"> ● Budget and Finance ● Cultural Affairs ● Digital & Social Media ● Executive ● Outreach & Beautification ● Planning & Land Use ● Sustainability and Organic Urban Permaculture ● Youth Empowerment ● Bylaws Ad-hoc 	Chairs
23	3 min each	Liaison Updates <ul style="list-style-type: none"> ● Aging ● Animal Services ● Data ● Film ● Grievance Panel ● Homelessness ● Resilience/Emergency Preparedness ● Sustainability ● LGBTQ+ 	Liaisons
24	3 min each	Board Member Announcements Announcement on Fernangeles Preschool	Board Members
25	1 min	Adjourn	President Palluzzi

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing at any hour: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, CA 91605
- Our website: NHNENC.org
- Outside of Physical Meeting venue
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Zaid Diaz-Arias, Board Secretary, by email zdiaz@nhnenc.org and board@nhnenc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the

scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Zaid Diaz-Arias, Board Secretary, by email zdiaz@nhnenc.org and board@nhnenc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the NHNENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacta Zaid Diaz-Arias, Secretaria de la Mesa Directiva, por correo electrónico zdiaz@nhnenc.org y board@nhnenc.org para avisar al Concejo Vecinal.