

**BOARD MEMBERS**

**Judy Harris-President**  
**SheRise Ford – VP &Secretary**  
**Michael Coleman-Treasurer**  
**Gabrielle Castleberry-Gordon-Parliamentarian**  
 Mel Futrell  
 Sylvia Murillo  
 Jennie Palluzzi  
 Cecile Salmin  
 Natasha Ward  
 Zaid Diaz-Arias – Student Rep



**NORTH HOLLYWOOD  
 NORTHEAST NEIGHBORHOOD  
 COUNCIL**

P. O. Box 16478  
 North Hollywood Ca 91615-6478

Meets the 2nd WEDNESDAY @  
 7:00 PM January through  
 November

LA Fire Station 89  
 7063 Laurel Canyon, L.A., CA  
 91605

Email: Board@NHNENC.org  
 Website: www.nhnenc.org  
 Message Phone: 818-627-8505

**NORTH HOLLYWOOD NORTH EAST NEIGHBORHOOD COUNCIL**  
**Special Board Meeting Minutes & Retreat**  
**Wednesday, July 8, 2020**  
**6:00 P.M.**  
**Via Zoom**

Item #	Topic
1	<b>Call Meeting to Order – Roll Call - Welcome</b>
	The meeting was called to order at 6:15 p.m.
2	<b>Roll Call</b>
	<p><u>3 Present:</u> Judy Harris, Gabrielle Castleberry-Gordon, Cecil Salmin  <u>6 Absent:</u> Sherise Ford, Mel Futrell, Sylvia Murillo, Jennie Palluzzi, Natasha Ward, Zaid Diaz-Arias</p>
3	<b>Announcements from Elected Officials/Representative, Government Agencies</b>
	<p><u>Sarah Ramsawack</u>                  An update was given on the Budget Advocates Meeting on June 28<sup>th</sup> for the election of the Budget Advocates. The Budgets Advocates met and a record of that report was sent to Board Members. The new Budget Advocates term is for 2020, 21, 22 for a two year period.</p> <p>Once a candidate is elected as a Board Member they are an elected official and a pledge is taken. There are three rules to follow as a Board Member:                  Brown Act                  Neighborhood Council By-Laws                  Guidance by DONE</p> <p><u>Caroline Menjivar – Mayor Eric Garcetti’s Office</u>  <u>East Valley Representative</u>                  She is now the new Census Liaison for the Mayor’s office. North Hollywood is struggling with a response rate for the Census. Let her office know if anyone wants to turn their residential street into a Slow Street. Los Angeles is going backwards in stages of reopening.</p> <p>The first Bridge Home opened up in North Hollywood and will house 85 Angelinos. The second one will be in Sylmar and the third one again in North Hollywood. She can be contacted at <a href="mailto:caroline.menjivar@lacity.org">caroline.menjivar@lacity.org</a></p>

4	<b>Public Comments on Non-Agenda Items</b>
	<p style="text-align: center;"><u>Suzanne</u> – Thank you to the Council for being present.</p> <p><u>Connie Calderon</u> – This is her first Neighborhood Council meeting and she has an interest in joining the board.</p> <p style="text-align: center;"><u>Carol Ann Rose</u> – North Hollywood West NC stands behind North Hollywood Northeast NC.</p>
5	<b>Opening Remarks – Semee Parks</b>
	<p><u>Judy Harris, President</u> – She welcomed everyone to the first virtual board retreat and hopes that Board Members and families are healthy.</p> <p><u>Gabrielle Castleberry-Gordon</u> – She stated there has not been much guidance and leadership and a more coherent board is needed. She is looking forward to working with everyone.</p> <p><u>Semee Parks</u> thanked everyone for attending. President Harris was thanked for her leadership and all the years of service provided to the Neighborhood Council and the community. North Hollywood Northeast NC received a letter from DONE stating that the Neighborhood Council has been placed in exhaustive efforts, and the Department will be working with the board to get it back on track. DONE has informed the board that future NC meetings not move forward. The Department has determined that the Special Board Meeting that took place on May 23<sup>rd</sup> was invalid due to the fact that the By-Laws were not followed.</p> <p><u>Gabrielle Castleberry-Gordon</u> – She stated that recordings of the meeting on May 14<sup>th</sup> and May 15<sup>th</sup> have been erased from the Website. She requested a copy of all recordings of the board. She is concerned about the webmaster giving out her personal information amongst Board Members. The Minutes have been consistently inaccurate for at least a year. If Minutes have not been approved then Jennie Palluzzi is still Vice President. If May 23<sup>rd</sup> meeting was accurate she still has not received the service provider for the Vanowen Housing.</p> <p><u>Judy Harris</u> – She stated she is sorry about the problems recently, and hopes that DONE can guide the NC back to its previous state as there is a lot to do in the community. Help and input is requested from Board Members and stakeholders.</p> <p><u>Cecile Salmin</u> – She stated she has been delivering groceries, going to food banks. Nothing can be done by the NC currently because of the pandemic. She stated she supports Judy Harris.</p>
6	<p style="text-align: center;"><b>Board Retreat</b></p> <ol style="list-style-type: none"> <li>a. Set Ground Rules – Open Discussion from Board Members</li> <li>b. Board Orientation       <ol style="list-style-type: none"> <li>I. Review NC Board Member Oath</li> <li>II. Review Executive Officers and Board Member Roles and Responsibilities</li> <li>III. Review Bylaws</li> </ol> </li> <li>c. Setting priorities for NHNENC for Fiscal Year 2020-21 Discussion from Board Members of 6 month and 1 year goal</li> <li>d. Discussion and/or possible action to review and approve submission of Administrative Packet       <ol style="list-style-type: none"> <li>I. Discussion and/or possible action to appoint Treasurer</li> <li>II. Discussion and/or possible action to appoint 2<sup>nd</sup> Signer</li> <li>III. Discussion and/or possible action to appoint Alternate Signer</li> <li>IV. Discussion and/or possible action to appoint 1<sup>st</sup> Bank Card Holder</li> <li>V. Discussion and/or possible action to appoint 2<sup>nd</sup> Bank Card Holder</li> <li>VI. Discussion and/or possible action to approve allocation to Operational Expenditures</li> <li>VII. Discussion and/or possible action to approve allocation to Outreach Expenditures</li> <li>VIII. Discussion and/or possible action to approve allocation to Election Expenditures</li> <li>IX. Discussion and/or possible action to approve allocation to NPG Expenditures</li> <li>X. Discussion and/or possible action to approve allocation to CIP Expenditures</li> <li>XI. Discussion and/or possible action to approve and/or renew leases and agreements</li> </ol> </li> <li>e. Discussion and/or possible action to develop outreach strategies to recruit candidates for vacant seats:</li> </ol>

	<ul style="list-style-type: none"> <li>I. Resident Seat 2021 (B)</li> <li>II. Resident Seat 2021 (B)</li> <li>III. Resident Seat 2023 (A)</li> <li>IV. Resident Seat 2023 (A)</li> <li>V. Business Seat 2021 (B)</li> <li>VI. At-Large Community Seat 2021</li> <li>VII. Community Interest Seat 2021</li> <li>VIII. Alternate Youth Seat 2021</li> <li>f. Discussion and/or possible action to prioritize outreach events during COVID 19</li> <li>g. Discussion and/or possible action to set future meeting dates – Does current date work for all?</li> <li>h. Discussion and/or possible actions related to next steps for NHNENC's <ul style="list-style-type: none"> <li>I. Bylaw amendments</li> <li>II. Committee assignments</li> <li>III. Trainings</li> <li>IV. Additional input from the Board Members</li> </ul> </li> </ul>
	The Board Retreat should be rescheduled.
<b>7</b>	<b>Adjournment</b>
	<p><u>Sarah Ramsawack</u> – She stated that she is in agreement with DONE that there was no vote of consensus to approve the next board meeting.</p> <p><u>Judy Harris</u> – She personally was not aware of that Special Meeting on Saturday, June 23rd. It was conducted by a Board Member on own personal Zoom account, which is invalid.</p> <p><u>Gabrielle Castleberry-Gordon</u> – She was in attendance at the meetings and the housing at Vanowen was approved.</p> <p><u>Cecile Salmin</u> brought a motion to adjourn the meeting, seconded by Judy Harris.</p> <p style="text-align: center;"><u>3 Ayes:</u> Judy Harris, Gabrielle Castleberry-Gordon, Cecil Salmin</p> <p style="text-align: center;"><b>Motion passed by unanimous vote</b></p> <p style="text-align: center;">The meeting adjourned at 7:04pm</p>