

BOARD MEMBERS

Judy Harris-President
Jennie Palluzi-Vice President
SheRise Ford - Secretary
Michael Coleman-Treasurer
Gabrielle Castleberry-Gordon-Parliamentarian
 Mel Futrell
 Anahi Gonzalez
 Sylvia Murillo
 Sabrina Ruvalcaba
 Cecile Salmin
 Natasha Ward



**NORTH HOLLYWOOD
 NORTHEAST NEIGHBORHOOD
 COUNCIL**

P. O. Box 16478
 North Hollywood Ca 91615-6478

Meets the 2nd WEDNESDAY @
 7:00 PM January through
 November

LA Fire Station 89
 7063 Laurel Canyon, L.A., CA
 91605

Email: Board@NHNENC.org
 Website: www.nhnenc.org
 Message Phone: 818-627-8505

NORTH HOLLYWOOD NORTH EAST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes
Wednesday October 8, 2019
7:00 P.M.

Fire Station 89
7063 Laurel Canyon Blvd, North Hollywood, CA 91605

*Facilitator reserves the right to move agenda items to accommodate speakers

Item #	Topic	Responsible Person
1	Meet and Greet	Various
2	Call Meeting to Order – Roll Call - Welcome	President Harris
<i>Action</i>	<p><u>9 Present:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward</p> <p><u>3 Absent:</u> Chuck Loring, Sabrina Ruvalcaba, Anahi Gonzalez</p>	
3	Comments by Government Officials (includes BA, CPAP)	Various
<i>Action</i>	<p>Lorraine Diaz – Paul Krekorian’s Office Home Sharing Workshop is October 23rd at 6:00pm at North Hollywood Rec Center Hosting Town Hall What Every Parent Should Know is Wed, October 16th at 7:00pm at Saticoy School Shredding Event is Saturday, October 19th At dead end of Saticoy and Belair Department of Transportation is replacing faded and missing parking signs Street Sweeping may be available bi weekly in your area in 2020 Navigation Center is under construction on Sherman Way/Radford.</p> <p>Caroline Menjivar – Mayor Eric Garcetti’s Office Citation Strategy kicked off October 1st regarding homeless encampments. Care Plus Teams are cleaning up the larger encampments. Mobile showers and bathrooms will be available while area is being cleaned up. 2020 Census, Bridge Homes, LAMC41.18 was discussed.</p> <p>Jude Hernandez – Councilwoman Luz Rivas’ Office Discussed: Bills signed and awaiting signature by the Governor AB1313 (Student Debt-College Transcripts) AB1127 (School Transfers and Bullying)</p>	

	<p>Apprentice workshop for 18 years and older who are looking to find a union trade job. RSVP is necessary. Their office is partnering with North Hollywood West Town Hall at Saticoy School on Wednesday the 16th at 6:30pm Real ID deadline is October 2020. Sound Walls on 170 Freeway completion date is June/July 2020. Contact their office for any State issues with Cal Trans, DMV, Unemployment, Medical</p> <p><u>Betty Wong-Oyama- Department Neighborhood Empowerment</u> New manager is Raquel Beltran started September 16th and she will be attending all 99 Neighborhood Council Meetings. Needed are Board Members information. Committee Meetings are only allowed to have three board members on each committee. The Executive Committee is allowed five board members Committees should have set meeting dates. Committee Agenda are set as the same format as Neighborhood Council Board Meeting Agendize properly with discussion and possible action and full description for approval. Committee recommendations/decisions must come before the full board at the next board meeting, agendized and discussed and final approval. Sample Agendas for Joint Committee Meetings was discussed. They must state Joint Board and must have starting and ending times. Motions need to be more descriptive. Board Retreat date needs to be set. Funding Training is Tuesday, October 22nd from 1:00-4:00pm At City Hall downtown, Room #223 RSVP 213-978-1058 Code of Conduct, Funding Training needs to be renewed every two years By-Law revisions deadline is April 20, 2020. Neighborhood Council reform, Changes in By-laws, City Clerk changes Neighborhood Council Workshop on the elections was discussed, Home Sharing Ordinance Registration starts November 1st Updated Roster Information needs to be submitted.</p>	
4	General Comments on Non-Agenda Items	Various
<i>Action</i>	<p style="text-align: center;"><u>Sarah Ramsawack</u> Valley Alliance of Neighborhood Councils (meets at Sherman Oaks Hospital on Van Nuys Blvd. at 6:30 in the Doctor's Conference Room), Congress of Neighborhoods, Valley Disaster Preparedness Fair from 9:00am – 1:30pm. Was discussed.</p>	
5	Board Member Announcements	Various
<i>Action</i>	<p style="text-align: center;"><u>Gabrielle Castleberry-Gordon</u> North Hollywood Library Book Club is Saturday October 26th at 4pm A representative from Greater Valley Glenn Neighborhood Council is interested in working with the Council. <u>Michael Coleman</u> Fences on property at nursery have been put up. Under bridge on San Fernando has been cleaned. Audit of HHH was discussed. <u>Jennie Palluzzi</u> She discussed business card approval. Her appointment as Resilience Liaison appointment was discussed.</p>	
6	Discussion and Possible Action:	Various

	Motion to Appoint New Board Members (1) At Large Community Stakeholder 2023, (1) Business Representatives 2021, (2) Resident Representatives 2021	
<i>Action</i>	No appointment was made.	
7	Discussion and Possible Action: Reminder of Roberts Rules for our meeting format and Approval of up to \$40 to purchase the book for board use	VP Palluzzi
<i>Action</i>	No action was taken on Item #7	
8	Discussion and Possible Action: Approval of September 11th Regular Board Meeting Minutes	Secretary
<i>Action</i>	<i>Judy Harris brought a motion to approve September 11th Regular Board Meeting Minutes, seconded by Michael Coleman</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0) Motion Passes	
9	Discussion and Possible Action: Approval of MER for September	Treasurer Coleman
<i>Action</i>	<i>Sherise Ford brought a motion to Approval of September MER, seconded by Judy Harris</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0) Motion Passes	
10	Committee Reports <ul style="list-style-type: none"> • Outreach/Beautification • Land Use • Youth Empowerment • Budget & Finance Committee • By-Laws Committee • Jennie Palluzzi • Board Retreat Committee 	Various Chairs
<i>Action</i>	<ul style="list-style-type: none"> • Outreach/Beautification <ul style="list-style-type: none"> • Judy Harris – Mediums have been cleaned. • Land Use - No report • Youth Empowerment - No report • Budget & Finance Committee - No report <ul style="list-style-type: none"> • By-Laws Committee • Jennie Palluzzi – By-Laws Committee is meeting Tuesday, October 15th <ul style="list-style-type: none"> • Board Retreat Committee <p>Members: Sherise Ford, Cecile Salmin, Judy Harris</p>	
11	Discussion and Possible Action: President to remind board members which committee they've committed to	President Harris
<i>Action</i>	This item was discussed.	
12	Presentation, Discussion, and Possible Action: Motion to approve the NPG and \$1000 for Sun Valley Magnet School	VP Palluzzi
<i>Action</i>	<i>Sherise Ford brought a motion to table Item #12, seconded by Gabrielle Castleberry-Gordon</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward	

	Vote: (9-0-0)	
13	Discussion and Possible Action: Motion to Approve The Creation of a Digital & Social Media Ad Hoc Committee	VP Palluzzi
Action	<i>Sherise Ford brought a motion to Approve The Creation of a Digital & Social Media Ad Hoc Committee, seconded by Jennie Palluzzi</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
14	Motion to Appoint Chair of the Digital & Social Media Ad Hoc Committee	VP Palluzzi
Action	<i>Gabrielle Castleberry-Gordon brought a motion to appoint Jennie Palluzzi as chair of the Digital & Social Media Ad Hoc Committee, seconded by Sherise Ford</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
15	Motion to appoint members of the Digital & Social Media Ad Hoc Committee	President Harris
Action	Members: Gabrielle Castleberry-Gordon, Mel Futrell, Jennie Palluzzi	
16	Discussion and Possible Action: Motion to Approve NPG for up to \$500 for Fall Fridays at Valley Plaza Park	Outreach Chair
Action	<i>Sherise Ford brought a motion to amend Item #16 to state for up to \$500 for refreshments for Fall Fridays Co-sponsored with Valley Plaza Park starting October 11 until end of Fall, seconded by Judy Harris</i> <u>8 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Sylvia Murillo, Cecile Salmin, Natasha Ward <u>1 Abstention:</u> Mel Futrell Vote: (8-0-1) Motion Passes	
17	Discussion and Possible Action: Motion to Approve NPG for up to \$1000 for Halloween Carnival at Valley Plaza Park	Outreach Chair
Action	<i>Sherise Ford brought a motion to table Item #17, seconded by Gabrielle Castleberry-Gordon</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
18	Discussion and Possible Action: Motion to Approve up to \$1000 a month for snacks for Cinema Saturday at Valley Plaza Library	Outreach Chair
Action	<i>Sherise Ford brought a motion to table Item #18, seconded by Gabrielle Castleberry-Gordon</i> <u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
19	Discussion and Possible Action: Motion to approve NPG for up to \$5000 for Holiday in the Oaks event in December 2019	Outreach Chair
Action	<i>Sherise Ford brought a motion to amend Item #19 To approve a Co-sponsored event with Valley Plaza Park for up to \$5,000 for Holiday in the Oaks even December 2019, seconded by Judy Harris</i>	

	<p><u>8 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Sylvia Murillo, Cecile Salmin, Natasha Ward</p> <p><u>1 Abstention:</u> Mel Futrell</p> <p>Vote: (8-0-1) Motion Passes</p>	
20	<p>Discussion and Possible Action:</p> <p>Motion to Approve Event for up to \$1000 for refreshments, water, and supplies for MLK, Jr. Day Neighborhood Cleanup (January 20, 2020), partnered with Upward Bound and CD2</p>	Outreach Chair
Action	<p><i>Sherise Ford brought a motion to table Item #20, seconded by Gabrielle Castleberry-Gordon</i></p> <p><u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward</p> <p>Vote: (9-0-0)</p>	
21	<p>Discussion and Possible Action:</p> <p>Motion to Approve NPG for up to \$200 for tchotchkes at St. Baldrick's Foundation Event (Date TBD) in partnership with LAFD 89</p>	Outreach Chair
Action	<p><i>Sherise Ford brought a motion to table Item #21, seconded by Gabrielle Castleberry-Gordon</i></p> <p><u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward</p> <p>Vote: (9-0-0)</p>	
22	<p>Discussion and Possible Action:</p> <p>Motion to approve up to \$351 and choose table for GIFT Global Initiative Special Needs Expo and Resource Fair on Saturday, November 2nd</p>	Treasurer Coleman
Action	<p><i>Michael Coleman brought a motion to approve up to \$351 and choose table for GIFT Global Initiative Special Needs Expo and Resource Fair on Saturday, November 2nd, seconded by Gabrielle Castleberry-Gordon</i></p> <p><u>7 Ayes:</u> Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Natasha Ward</p> <p><u>2 Abstentions:</u> Judy Harris, Cecile Salmin</p> <p>Vote: (7-0-2) Motion Passes</p>	
23	<p>Discussion and Possible Action:</p> <p>Motion to Approve event and up to \$5000 for Family Prom to take place June 2020 at Valley Plaza Park</p>	Outreach Chair
Action	<p><i>Sherise Ford brought a motion to table Item #23, seconded by Gabrielle Castleberry-Gordon</i></p> <p><u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward</p> <p>Vote: (9-0-0)</p>	
24	<p>Presentation, Discussion and Possible Action:</p> <p>Motion to approve Voter Info town hall and \$200 for refreshments in January 2020</p>	Outreach Chair
Action	<p><i>Sherise Ford brought a motion to table Item #24, seconded by Gabrielle Castleberry-Gordon</i></p> <p><u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward</p> <p>Vote: (9-0-0)</p>	
25	<p>Discussion and Possible Action</p>	VP Palluzzi

	Motion to Approve Hosting Census Informational Workshop w/Mayor's Office	
Action	<i>Judy Harris brought a motion to approve Hosting Census Informational Workshop w/Mayor's Office, seconded by Gabrielle Castleberry-Gordon</i> 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
27	Discussion and Possible Action: Motion to Approve Support for Vacancy Tax Council File #19-0623	Parliamentarian Gabrielle
Action	<i>Sherise Ford brought a motion to Approve Support for Vacancy Tax Council File #19-0623, seconded by Judy Harris</i> 8 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward 1 Abstention: Michael Coleman Vote: (8-0-1)	
28	Presentation, Discussion and Possible Action: Motion to approve Support Fair Work Week Council File #19-0229	Parliamentarian Gabrielle
Action	<i>Judy Harris brought a motion to approve Support Fair Work Week Council File #19-0229, seconded by Sherise Ford</i> 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
29	Motion to approve Sabrina Ruvalcaba as Co-Chair of Youth Empowerment Committee	Treasurer Coleman
Action	<i>Sherise Ford brought a motion to approve Sabrina Ruvalcaba as Co-Chair of Youth Empowerment Committee, seconded by Judy Harris</i> 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
30	Adjourn The meeting adjourned at 9:30pm	Various

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing at any hour: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, Ca 91605
- NHNENC.org
- Outside of Meeting venue
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Judy Harris, Board President, at 818-210-2922 or email jharris@nhnenc.org and board@nhnenc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Judy Harris, Board President, at 818-210-2922 or email jharris@nhnenc.org and board@nhnenc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NHNENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org

SERVICIOS DE TRADUCCION

Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contactea Judy Harris, Vice Presidente de la Mesa Directiva, al 818-210-2922 o por correo electrónico board@nhnec.org para avisar al Concejo Vecinal.