BOARD MEMBERS

Judy Harris - President
Jennie Palluzzi - Vice President
SheRise Ford - Secretary
Michael Coleman - Treasurer
Gabrielle Castleberry-Gordon Parliamentarian

Mel Futrell

Chuck Loring

Sylvia Murillo

Cecile Salmin

Natasha Ward

Youth - Sabrina Ruvalcaba Youth-Alternate - Anahi Gonzalez





NORTH HOLLYWOOD NORTHEAST NEIGHBORHOOD COUNCIL

P. O. Box 16478 North Hollywood Ca 91615-6478

Meets the 2nd WEDNESDAY January through November @ 7:00 PM

LA Fire Station 89 7063 Laurel Canyon, L.A., CA 91605

Email: Board@NHNENC.org Website: www.nhnenc.org

NORTH HOLLYWOOD NORTHEAST NEIGHBORHOOD COUNCIL General Board Meeting

Wednesday, November 13th, 2019 7:15 P.M.

L.A. Fire Station 89 Classroom 7063 Laurel Canyon Blvd, North Hollywood, CA 91605 Refreshments, Meet & Greet at 7:00 P.M.

TIMES ARE FOR REFERENCE ONLY. ITEMS MAY BE ADDRESSED OUT OF THE ORDER LISTED. ALL AGENDA ITEMS ARE ACTIONABLE UNLESS OTHERWISE NOTED.

I. WELCOMING REMARKS:

(5 minutes)

- a. Call to order & Flag salute
- b. Board Roll Call (a quorum of at least 7 members present is required to hold official Board meetings)

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

(15 minutes)

- a. LA City Council District Representative
 - 1. Councilman Krekorian (Lorraine Diaz)
 - 2. Councilwoman Martinez
- b. LAPD Senior Leads
- c. Other Government Departments/Agencies
 - 1. US Rep Tony Cardenas
 - 2. CA Senator Hertzberg
 - 3. CA Assemblymember Luz Rivas (D-39) (Jude Hernandez)
 - 4. Supervisor Kuehl
 - 5. Mayor Eric Garcetti (Caroline Menjivar)
 - 6. LAUSD Board Member Kelly Gonez (Michael Menjivar)
 - 7. Dept. of Neighborhood Empowerment (Betty Wong-Oyama)
 - 8. Librarian
- d. Community Organizations

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS:

(10 Minutes)

a. Comments from the public on non-agenda items within the Council's jurisdiction (2 minutes / speaker)

IV. PRESENTATIONS: (10 Minutes)

a. Presentation of Budget Advocate Brandon Pender on the White Paper....(President Harris) (5 Minutes)

b. Presentation, Discussion, and possible action: Motion to approve the NPG for Sun Valley Magnet School Leadership Program. The amount requested from NC for entrance into the program and transportation equals \$2,000. The money will help send this year's students, some of whom come from our neighborhood, to an intensive all-day training designed to help them work as a team, overcome fears, set goals, and improve self confidence & communication skills. (NPG application attached below) - (Treasurer Coleman) (5 Minutes)

V. ADMINISTRATIVE ITEMS:

(5 Minutes)

- a. Discussion and Possible Action: Motion to Appoint Alternate Secretary
- b. Discussion and Possible Action: Motion to Appoint New Board Members (1) At Large Community Stakeholder 2023, (1) Business Representatives 2021, (2) Resident Representatives 2021
- c. Review and adoption of October General Board Meeting Minutes (Secretary Ford) (see attached)
- d. Review and adoption of the Monthly Expenditure Report for October 2019 (Treasurer Coleman) (see attached)
- e. Discussion and Possible Action: Motion to Review & Approve DONE Inventory Report (VP Palluzzi) (see attached)
- f. Discussion and Possible Action: Motion to Review & Approve FY 18/19 Inventory Report (VP Palluzzi) (see attached)
- g. Discussion and Possible Action: Motion to appoint up to 3 additional board members to submit Community Impact Statements on behalf of the Neighborhood Council (Treasurer Coleman)

VI. MOTIONS AND RESOLUTIONS:

(45 Minutes)

- 1. Presentation, Discussion, and Possible Action: Motion to develop and approve outline of marketing plan for Digital and Social Media Ad Hoc committee to develop (15 minutes to allow for presentation + questions)
- 2. Discussion and possible action: motion to create a Public Safety/Emergency Preparedness Committee
- 3. Discussion and possible action: motion to nominate a chair to the Public Safety/Emergency Preparedness Committee
- 4. Discussion and possible action: motion to assign members to the Public Safety/Emergency Preparedness Committee
- 5. Discussion and possible action: motion to create an Education Committee
- 6. Discussion and possible action: motion to nominate a chair for the Education Committee
- 7. Discussion and possible action: motion to assign members to the Education Committee
- 8. Discussion and Possible Action: motion to approve the creation of a Sustainability and Organic Urban Permaculture
- 9. Discussion and Possible Action: Motion to appoint Chair of the Sustainability and Organic Urban Permaculture
- 10. Discussion and Possible Action: Motion to appoint members of the Sustainability and Organic Urban Permaculture
- 11. Discussion and Possible Action: Motion to appoint Mel Futrell as co-chair of the Digital & Social Media Committee
- 12. Discussion and Possible Action: Motion to Approve up to \$500 for outreach materials, including clipboards, pens, NHNENC tablecloth, NHNENC table top sign, literature holder, new flyers and/or pamphlets, generic business cards for the whole board
- 13. Discussion and Possible Action: Motion to Approve up to \$100 for name tags and table top name cards
- 14. Discussion and possible action: motion to co-sponsor an event with Valley Park Recreation center with a budget of up to \$5,000 for Holiday in the Oaks Event. The event is hosted December 7. **(see attached)**
- 15. Discussion and possible action to support Strathern Elementary School's Kindergarten field trip to Underwood Farms on May 1st, 2020.
 - i. MOTION: Move to approve a Neighborhood Purpose Grant request of \$1500 for Strathern Elementary School to pay for admission of 125 Kindergarten students, at \$12 per student, to Underwood Family Farms on May 1, 2020. Students will participate in a "Farmer to the Classroom" lesson revolving around nutrition and farm-to-table details. In addition, the students engage in activities such as fruit & vegetable picking and are able to bring home their "bounty" to share with family. The purpose of this outing is to allow students to understand the importance of nutrition, the

interaction within the community, and the step-by-step process that brings fresh food to their home. Funds approved will be allocated from the annual budget's NPG category. **(see attached)**

- 16. Discussion and Possible Action: Motion to Approve a Board Member Retreat for a Saturday in January 2020.
- 17. Discussion and Possible Action: Motion to appoint Gabrielle Castleberry-Gordon as our sustainability liaison
- 18. Discussion and Possible Action: Motion to approve Census Workshop for January 23rd, Thursday at 6 pm at the Valley Plaza Rec Center co-hosted by the Mayor's Office and Councilman Krekorian's Office; approve up to \$1000 for refreshments, such as water, pastries, and other finger foods, and for translations services

VII. BOARD AND COMMITTEE REPORTS

(15 Minutes)

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Committee & Liaison Updates

i. Outreach & Beautificationii. Land Use

iii. Budget & Finance Committee

iv. Youth Empowermentv. By-Laws Committee

vi. Board Retreat Committee

vii. Digital & Social Media Committee

viii. Homelessness Liaison

ix. Resilience Liaison

Judy Harris, Chair Michael Coleman, Chair

Michael Coleman, Chair

Sabrina Ruvalcaba & SheRise Ford, Co-Chairs

Jennie Palluzzi, Chair

Judy Harris, Chair Jennie Palluzzi, Chair

Gabrielle Castleberry-Gordon

Jennie Palluzzi

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing at any hour: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, Ca 91605
- NHNENC.org
- Outside of Meeting venue
- Or receive our agendas via email by subscribing to L.A. City's Early Notification System at http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Secretary Ford at sfort@nhnenc.org or the entire board at board@nhnenc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary Ford at sford@nhnenc.org or the entire board at board@nhnenc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NHNENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org

SERVICIOS DE TRADUCCIÓN

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Judy Harris, Vice Presidente de la Mesa Directiva, al 818-210-2922 o por correo electrónico board@nhnenc.org para avisar al Concejo Vecinal.





Austin Beutner Superintendent of Schools Linda Del Cueto Local Superintendent Roberto F. Lee Principal

LOS ANGELES UNIFIED SCHOOL DISTRICT

7330 Bakman Ave., Sun Valley CA 91352 818-255-5100 p 818-503-9846 f

October 16, 2019

To the North Hollywood Neighborhood Council:

I have authorized our school's leadership class (through its sponsor- Stephen Franklin) to apply for a City of Los Angeles NPG grant for the 2019-20 fiscal year. The funds will be used to benefit the students of the program in their quest to become young leaders. The program and this request has my full support.

Sincerely,

Roberto F. Lee, Principal

Cc: S. Franklin, file

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

	Name of Neighborhood Council you are seeking the	grant from: North Hol	lywood Neighborhood	Council
			ood Council Name	
SEC	TION I- APPLICANT VERIFICATION INFORMATION			
	Sun Valley Magnet School Leadership	95-2374035	California	NA
1A)	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
	7330 Bakman Ave, Room 601	Sun Valley	CA	91352
1B)	Organization Mailing Address	City	State	Zip Code
1C)	Business Address (If different)	City	State	Zip Code
1D)	Address of Affiliated Organization (If applicable)	City	State	Zip Code
	Name and address of person designated to receive	ve official/legal notices:	Name: Stepher	Franklin
2)	7330 Bakman Ave. Room 601	Sun Valley	CA	91352
	Street	City	State	Zip Code
3)	Type of Organization- Please select one: (Organization Public School (not to include private schools)		cated within the City of profits (other than religious institu	
	Attach Letterhead	Attach IRS De	termination Letter	
SEC	TION II - PROJECT DESCRIPTION			

- 4) Please describe the Neighborhood Improvement Project for which the grant is intended.
 - The grant will help the young student leaders at Sun Valley Vagnet School Leadership. The program, in its eighteenth year, was the basis for an LAUSD magnet school. Specifically, the grant will help send this year's students, aged eleven to seventeen, to an intensive all day training designed to help students work as a team, overcome fears, set goals, and improve self confidence and communication skills. The event has been instrumental in helping us to help our students and community, but like so many other programs, funding becomes more and more difficult to find. This would be our twentieth time sending students.
- 5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.
 - Student leaders will bring their newly enhanced skills home, to better serve their school and community. We have seen the benefits of this event for almost two decades, helping to empower our students to empower others. We wish to note that we have seen particular success in helping to motivate young female leaders to do great things. Our alumni are pursuing careers in STEM fields, along with law and civics, here at home and at top universities throught the country.

Personnel Related Expenses Entrance fees at \$80/pp (total 50 stu				
		In		T-4-1 D141-04
Entrance fees at \$80/pp (total 50 stu		Requested of NC		Total Projected Cost
	idents, asking for help to send 20)	\$	1600	\$ 400
		\$		\$
		\$		\$
		\$		\$
Non-Personnel Related Expense	S	Requested of NC		Total Projected Cost
Transportation to event, in Ventu	ra County location TBD	\$	400	\$ 110
		\$		\$
		\$		\$
		\$	_	\$
Is the implementation of this spe factors or sources or funding?	ecific program or purpose descr Yes, please describe below	ibed in box 4 above o	ontin	
Source of Funding		Amount	0000	Total Projected Cost
Fundraising LAUSD District paid		\$	2000	
EA000 District paid		\$	1100	
		\$		\$
		\$		\$
	in Section II of this application.	applicable) of the per	SOTI(S) responsible for
Stephen	in Section II of this application. Franklin Last Name	approadicy or the por	Son(s	responsible for
Stephen	in Section II of this application. Franklin			
Stephen First Name	in Section II of this application. Franklin Last Name			
Stephen First Name 818-606-7720 Telephone Number	Franklin Last Name 818-503-9846	sfr		
Stephen First Name 818-606-7720 Telephone Number First Name	Franklin Last Name 818-503-9846 Fax Number Last Name	Sfr. E-mail		MI 5@lausd.net
Stephen First Name 818-606-7720 Telephone Number First Name Telephone Number	Franklin Last Name 818-503-9846 Fax Number	sfr		MI 5@lausd.net
Stephen) First Name 818-606-7720 Telephone Number Telephone Number Telephone Number STION V - AFFILIATIONS Is there a former or existing relations	Fax Number Last Name Last Name Last Name Last Name Last Name Last Name	Sfr. E-mail E-mail	ank	MI 5@lausd.net MI MI er? □ Yes □ No
Stephen First Name 818-606-7720 Telephone Number Telephone Number Telephone Number STION V - AFFILIATIONS Is there a former or existing relations	Fax Number Last Name Last Name Last Name Last Name Last Name Last Name	E-mail tion and a NC board received attorney?	ank!	MI 5@lausd.net MI er?
Stephen First Name 818-606-7720 Telephone Number Telephone Number Telephone Number ION V - AFFILIATIONS Is there a former or existing related to the stephene of the steph	Fax Number Last Name Last Name Last Name Last Name Last Name Last Name	E-mail tion and a NC board received Attorney?	ank nemb	MI 5@lausd.net MI er?
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SECTION VI - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of Two signatures required

Executive Director of Non-Profit C	orporation or School Princip	oal		
RINT First Name/Last Name	Prin	cipal	E.f.e	e 10/1
Secretary of Non-profit Corporatio	n or Assistant School Princi	ipal	1	
PRINT First Name/ Last Name	veles Asst		CH-CC	_ 10
PRINT First Name/ Last Name	Title	. rc. pa	Signature	Date
			orginata.	Dute
TION VII - FOR DEPARTMENT OF N	IEIGHBORHOOD EMPOWER	RMENT USE ONL	Y	
Date Received				
		Application	n Complete	D Incomplete
Reviewer Name	Date Reviewed	Application	n 🗖 Complete	☐ Incomplete
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NPG #				
Application Complete	☐ Incomplete			
Funding Unit Notes:				
		\		<i>.</i>
			DONE Date Stamp Re	ceipt

BOARD MEMBERS

Judy Harris-President
Jennie Palluzi-Vice President
SheRise Ford - Secretary
Michael Coleman-Treasurer
Gabrielle

Castleberry-Gordon-Parliame ntarian

Mel Futrell Anahi Gonzalez Sylvia Murillo Sabrina Ruvalcaba Cecile Salmin Natasha Ward





NORTH HOLLYWOOD NORTHEAST NEIGHBORHOOD COUNCIL

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NORTH HOLLYWOOD NORTH EAST NEIGHBORHOOD COUNCIL

General Board Meeting Minutes

Wednesday October 8, 2019 7:00 P.M.

Fire Station 89

7063 Laurel Canyon Blvd, North Hollywood, CA 91605

*Facilitator reserves the right to move agenda items to accommodate speakers

Item#	<u>Topic</u>	Responsible Person
1	Meet and Greet	Various
2	Call Meeting to Order - Roll Call - Welcome	President Harris
Action	9 Present: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward 3 Absent: Chuck Loring, Sabrina Ruvalcaba, Anahi Gonzalez	
3	Comments by Government Officials (includes BA, CPAP)	Various
Action	Lorraine Diaz – Paul Krekorian's Office Home Sharing Workshop is October 23 rd at 6:00pm at North Hollywood Rec Center Hosting Town Hall What Every Parent Should Know is Wed, October 16th at 7:00pm at Saticoy School Shredding Event is Saturday, October 19 th At dead end of Saticoy and Belair Department of Transportation is replacing faded and missing parking signs Street Sweeping may be available bi weekly in your area in 2020 Navigation Center is under construction on Sherman Way/Radford. Caroline Manjavar – Mayor Eric Garcetti's Office Citation Strategy kicked off October 1 st regarding homeless encampments. Care Plus Teams are cleaning up the larger encampments. Mobile showers and bathrooms will be available while area is being cleaned up. 2020 Census, Bridge Homes, AB4118 was discussed. Jude Hernandez – Councilwoman Luz Rivas' Office Discussed: Bills signed and awaiting signature by the Governor AB1313 (Student Debt-College Transcripts) AB1127 (School Transfers and Bullying)	

	Apprentice workshop for 18 years and older who are looking to find a union trade job. RSVP is necessary. Their office is partnering with North Hollywood West Town Hall at Saticoy School on Wednesday the 16 th at 6:30pm Real ID deadline is October 2020. Sound Walls on 170 Freeway completion date is June/July 2020. Contact their office for any State issues with Cal Trans, DMV, Unemployment, Medical Betty Wong-Oyama- Department Neighborhood Empowerment New manager is Raquel Baltran started September 16 th and she will	
	be attending all 99 Neighborhood Council Meetings. Needed are Board Members information. Committee Meetings are only allowed to have three board members on each committee.	
	The Executive Committee is allowed five board members Committees should have set meeting dates. Committee Agenda are set as the same format as Neighborhood Council Board Meeting Adjendize properly with discussion and possible action and full	
	description for approval. Committee recommendations/decisions must come before the full board at the next board meeting, agendized and discussed and final approval. Sample Agendas for Joint Committee Meetings was discussed. They	
	must state Joint Board and must have starting and ending times. Motions need to be more descriptive. Board Retreat date needs to be set. Funding Training is Tuesday, October 22 nd from 1:00-4:00pm At City Hall downtown, Room #223	
	RSVP 213-978-1058 Code of Conduct, Funding Training needs to be renewed every two years	
	By-Law revisions deadline is April 20, 2020. Neighborhood Council reform, Changes in By-laws, City Clerk changes Neighborhood Council Workshop on the elections was discussed,	
	Home Sharing Ordinance Registration starts November 1 st Updated Roster Information needs to be submitted.	
4	General Comments on Non-Agenda Items	Various
Action	Sarah Ramsawack Valley Alliance of Neighborhood Councils (meets at Sherman Oaks Hospital on Van Nuys Blvd. at 6:30 in the Doctor's Conference Room), Congress of Neighborhoods, Valley Disaster Preparedness Fair from 9:00am – 1:30pm. Was discussed.	
5	Board Member Announcements	Various
	Gabrielle Castleberry-Gordon North Hollywood Library Book Club is Saturday October 26 th at 4pm A representative from Greater Valley Glenn Neighborhood Council is interested in working with the Council.	
Action	Michael Coleman Fences on property at nursery have been put up. Under bridge on San Fernando has been cleaned. Audit of HHH was discussed. Jennie Palluzzi She discussed business card approval.	
6	Her appointment as Resilience Liaison appointment was discussed. Discussion and Possible Action:	Various
	שופכעפפוטוו מווע דעפפוטוכ אכנוטווי	various

	Motion to Appoint New Board Members (1) At Large Community Stakeholder 2023, (1) Business Representatives 2021, (2) Resident Representatives 2021	
Action	No appointment was made.	
7	Discussion and Possible Action:	VP Palluzzi
	Reminder of Roberts Rules for our meeting format and	
	Approval of up to \$40 to purchase the book for board use	
Action	No action was taken on Item #7	
8	Discussion and Possible Action: Approval of September 11 th Regular Board Meeting Minutes	Secretary
	Judy Harris brought a motion to approve September 11th Regular	
	Board Meeting Minutes, seconded by Michael Coleman	
Action	9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
ACTION	Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile	
	Salmin, Natasha Ward	
	Vote: (9-0-0) Motion Passes	
9	Discussion and Possible Action:	Treasurer Coleman
	Approval of MER for September	
	Sherise Ford brought a motion to Approval of September MER,	
	seconded by Judy Harris	
	9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
Action	Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile	
	Salmin, Natasha Ward	
	Vote: (9-0-0) Motion Passes	
	, ,	
10	Committee Reports	Various Chairs
	Outreach/Beautification	
	Land Use	
	Youth Empowerment	
	Budget & Finance Committee	
	By-Laws Committee	
	Jennie Palluzzi	
	Board Retreat Committee	
	Outreach/Beautification	
	Judy Harris – Mediums have been cleaned.	
	• Land Use - No report	
	Youth Empowerment - No report	
Action	Budget & Finance Committee - No report	
	By-Laws Committee	
	Jennie Palluzzi – By-Laws Committee is meeting Tuesday,	
	October 15th	
	Board Retreat Committee Marchana Chains Ford Coail Coloring And Albania	
44	Members: Sherise Ford, Cecil Salmin, Judy Harris	D :1 .11 :
11	Discussion and Possible Action: President to remind board members which committee they've committed to	President Harris
Action	This item was discussed.	
12	Presentation, Discussion, and Possible Action:	VP Palluzzi
	Motion to approve the NPG and \$1000 for Sun Valley Magnet	
	School (12)	
	Sherise Ford brought a motion to table Item #12, seconded by	
	Gabrielle Castleberry-Gordon	
Action	<u>9 Ayes:</u> Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
1		
	Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward	

	Vote: (9-0-0)	
13	Discussion and Possible Action: Motion to Approve The Creation of a Digital & Social Media Ad Hoc Committee	VP Palluzzi
Action	Sherise Ford brought a motion to Approve The Creation of a Digital & Social Media Ad Hoc Committee, seconded by Jennie Palluzzi 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
14	Motion to Appoint Chair of the Digital & Social Media Ad Hoc Committee	VP Palluzzi
Action	Gabrielle Castleberry-Gordon brought a motion to appoint Jennie Palluzzi as chair of the Digital & Social Media Ad Hoc Committee, seconded by Sherise Ford 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
15	Motion to appoint members of the Digital & Social Media Ad Hoc Committee	President Harris
Action	Members: Gabrielle Castleberry-Gordon, Mel Futrell, Jennie Palluzzi	
16	Discussion and Possible Action: Motion to Approve NPG for up to \$500 for Fall Fridays at Valley Plaza Park	Outreach Chair
Action	Sherise Ford brought a motion to amend Item #16 to state for up to \$500 for refreshments for Fall Fridays Co-sponsored with Valley Plaza Park starting October 11 until end of Fall, seconded by Judy Harris 8 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Sylvia Murillo, Cecile Salmin, Natasha Ward 1 Abstention: Mel Futrell	
17	Vote: (8-0-1) Motion Passes Discussion and Possible Action:	Outreach Chair
17	Motion to Approve NPG for up to \$1000 for Halloween Carnival at Valley Plaza Park	Outreach Chair
Action	Sherise Ford brought a motion to table Item #17, seconded by Gabrielle Castleberry-Gordon 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
18	Discussion and Possible Action: Motion to Approve up to \$1000 a month for snacks for Cinema Saturday at Valley Plaza Library	Outreach Chair
Action	Sherise Ford brought a motion to table Item #18, seconded by Gabrielle Castleberry-Gordon 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
19	Discussion and Possible Action: Motion to approve NPG for up to \$5000 for Holiday in the Oaks event in December 2019	Outreach Chair
Action	Sherise Ford brought a motion to amend Item #19 To approve a Co-sponsored event with Valley Plaza Park for up to \$5,000 for Holiday in the Oaks even December 2019, seconded by Judy Harris	

	8 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
	Gabrielle Castleberry-Gordon, Sylvia Murillo, Cecile Salmin, Natasha Ward	
	1 Abstention: Mel Futrell	
	Vote: (8-0-1) Motion Passes	
20	Discussion and Possible Action:	Outreach Chair
	Motion to Approve Event for up to \$1000 for refreshments, water, and supplies for MLK, Jr. Day Neighborhood Cleanup	
	(January 20, 2020), partnered with Upward Bound and CD2	
	Sherise Ford brought a motion to table Item #20, seconded by	
Action	Gabrielle Castleberry-Gordon 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
Action	Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile	
	Salmin, Natasha Ward Vote: (9-0-0)	
21	Discussion and Possible Action:	Outreach Chair
	Motion to Approve NPG for up to \$200 for tchotchkes at St. Baldrick's Foundation Event (Date TBD) in partnership with	
	LAFD 89	
	Sherise Ford brought a motion to table Item #21, seconded by Gabrielle Castleberry-Gordon	
Action	9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
710011	Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward	
	Vote: (9-0-0)	
22	Discussion and Possible Action:	Treasurer Coleman
	Motion to approve up to \$351 and choose tab le for GIFT Glob al Initiative Special Needs Expo and Resource Fair on	
	Saturday, November 2nd	
	Michael Coleman brought a motion to approve up to \$351 and choose table for GIFT Glob al Initiative Special Needs Expo and	
	Resource Fair on Saturday, November 2 nd , seconded by Gabrielle	
Action	Castleberry-Gordon	
	<u>7 Ayes:</u> Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Natasha Ward	
	2 Abstentions: Judy Harris, Cecil Salmin	
22	Vote: (7-0-2) Motion Passes Discussion and Possible Action:	Outreach Chair
23	Motion to Approve event and up to \$5000 for Family Prom to	Outreach Chair
	take place June 2020 at Valley Plaza Park	
	Sherise Ford brought a motion to table Item #23, seconded by Gabrielle Castleberry-Gordon	
Action	9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman,	
ACTION	Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile	
	Salmin, Natasha Ward Vote: (9-0-0)	
24	Presentation, Discussion and Possible Action:	Outreach Chair
	Motion to approve Voter Info town hall and \$200 for refreshments in January 2020	
	Sherise Ford brought a motion to table Item #24, seconded by	
	Gabrielle Castleberry-Gordon	
Action	9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile	
	Salmin, Natasha Ward	
25	Vote: (9-0-0)	VD Dellerer
/5	Discussion and Possible Action	VP Palluzzi

	Motion to Approve Hosting Census Informational Workshop w/Mayor's Office	
Action	Judy Harris brought a motion to approve Hosting Census Informational Workshop w/Mayor's Office, seconded by Gabrielle Castleberry-Gordon 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0)	
27	Discussion and Possible Action: Motion to Approve Support for Vacancy Tax Council File #19-0623	Parliamentarian Gabrielle
Action	Sherise Ford brought a motion to Approve Support for Vacancy Tax Council File #19-0623, seconded by Judy Harris 8 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward 1 Abstention: Michael Coleman Vote: (8-0-1)	
		_
28	Presentation, Discussion and Possible Action: Motion to approve Support Fair Work Week Council File #19-0229	Parliamentarian Gabrielle
Action	Motion to approve Support Fair Work Week Council File	
	Motion to approve Support Fair Work Week Council File #19-0229 Judy Harris brought a motion to approve Support Fair Work Week Council File #19-0229, seconded by Sherise Ford 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward	
Action	Motion to approve Support Fair Work Week Council File #19-0229 Judy Harris brought a motion to approve Support Fair Work Week Council File #19-0229, seconded by Sherise Ford 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0) Motion to approve Sabrina Ruvalcaba as Co-Chair of Youth Empowerment Committee Sherise Ford brought a motion to approve Sabrina Ruvalcaba as Co-Chair of Youth Empowerment Committee, seconded by Judy Harris 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward	Gabrielle
Action 29	Motion to approve Support Fair Work Week Council File #19-0229 Judy Harris brought a motion to approve Support Fair Work Week Council File #19-0229, seconded by Sherise Ford 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile Salmin, Natasha Ward Vote: (9-0-0) Motion to approve Sabrina Ruvalcaba as Co-Chair of Youth Empowerment Committee Sherise Ford brought a motion to approve Sabrina Ruvalcaba as Co-Chair of Youth Empowerment Committee, seconded by Judy Harris 9 Ayes: Judy Harris, Jennie Palluzzi, Sherise Ford, Michael Coleman, Gabrielle Castleberry-Gordon, Mel Futrell, Sylvia Murillo, Cecile	Gabrielle

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - NHNENC agendas are posted for public review as follows:

- For viewing at any hour: Valley Plaza Branch, Los Angeles Public Library, 12311 Vanowen Street, North Hollywood, Ca 91605
- NHNENC.org
- Outside of Meeting venue
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Judy Harris, Board President, at 818-210-2922 or email iharris@nhnenc.org and <a href="mailto:ih

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: nhnenc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Judy Harris, Board President, at 818-210-2922 or email jharris@nhnenc.org and board@nhnenc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the NHNENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NHNENC Bylaws. The Bylaws are available at our Board meetings and our website NHNENC.org

SERVICIOS DE TRADUCCION

Si requiereservicios de traducción, favor de avisar al ConcejoVecinal 3 días de trabajo (72 horas) antes del evento. Por favor contactea Judy Harris, Vice Presidente de la Mesa Directiva, al 818-210-2922 o porcorreoelectrónico board@nhnenc.org para avisar al ConcejoVecinal.

Monthly Expenditure Report



Reporting Month: October 2019 Budget Fiscal Year: 2019-2020

NC Name: North Hollywood Northeast Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Outstanding Commitments Net Av						
\$41184.54	\$4882.98	\$36301.56	\$252.46	\$563.50	\$35485.60	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$795.40		\$161.30		
Outreach	\$23800.00	\$87.58	\$20615.21	\$91.16	\$20362.75	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$12500.00	\$0.00	\$11985.35	\$0.00	\$11985.35	
Neighborhood Purpose Grants	\$15700.00	\$4000.00	\$3701.00	\$0.00	\$3701.00	
Funding Requests Unde	er Review: \$471.50	Encumbran	ces: \$92.00	Previous Expend	itures: \$10815.46	

	Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	OLD SICILY PIZZA	10/09/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$87.58	
2	AT&T Pioneers Coastal Valley Council	08/15/2019	Motion to approve NPG and payment of \$4000 to	Neighborhood Purpose Grants		\$4000.00	
3	Storage Stop North Hollywood	09/16/2019	Motion to approve payment of monthly recurring exp	General Operations Expenditure	Office	\$92.00	
4	Thomas Graphics	09/30/2019	Motion to approve up to \$501 for Business Car	General Operations Expenditure	Office	\$229.95	
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/02/2019	Approval of payment for recurring monthly expendit	General Operations Expenditure	Office	\$473.45	
	Subtotal:					\$4882.98	

			Outstanding Expenditures	3		
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Storage Stop North Hollywood	10/16/2019	Motion to approve payment of recurring monthly exp	General Operations Expenditure	Office	\$92.00

	GIFT Global Initiative	10/18/2019	Motion to approve up to \$351 and choose table	General Operations Expenditure	Outreach	\$91.16
3	APPLEONE EMPLOYMENT SERVICES	10/28/2019	Motion to approve payment of recurring monthly exp	General Operations Expenditure	Office	\$23.10
4	APPLEONE EMPLOYMENT SERVICES	10/30/2019	Motion to approve payment of monthly recurring exp	General Operations Expenditure	Office	\$46.20
	Subtotal: Outstanding	g				\$252.46

	Α	В	С	D	Е	F	G	Н	I	J	K	L	М	N
1	Neighbor- hood Council	Current Status	Was a Police Report Filed	Product Type	Brand	Model	Serial Number	Quant ity	Purchase Price	Receipt of purchase		Date of Purchase	Item Description/Comments	Salvage Date
2	North Hollywood Northeast	Leave as is		Items	EuroMax	Premium	N/A		\$260.00				EuroMax Premium Outdoor Canopy with roll- out bag.	
3	North Hollywood Northeast	Leave as is		Furniture (File Cabinet, Desk, Chairs, Table, Bookcase, Storage Unit)	N/A	N/A	N/A		\$150.00				Large Filing Cabinet to be used for Neighborhood Council records.	
4	North Hollywood Northeast	Leave as is		Other	Craftsma n	Speedstart 27cc	N/A		\$100.00				Craftsman Speedstart Weed-wacker 27cc	
5	North Hollywood Northeast	Leave as is		Sound Equipment	Yamaha	Stagepas 300	NHNENC - 1037 - 003		\$1,250.00				Yamaha Stage Pas 300 PA System to be used for Neighborhood Council meetings.	



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Neighborhood Council Inventory



NEIGHBORHOOD COUNCIL: NORTH HOLLYWOOD NORTHEAST Fiscal Year 2018-2019 **INVENTORY DATE:** 8/30/2019 TOTAL PURCHASE PRICE OF ALL INVENTORY ITEMS: \$0.00 **INVENTORY ITEMS:** If Stolen/Missing, Serial number/ ID Date Where Purchase Current If Salvage, was a Salvage Entry # Type of Inventory Item Item/Description Make/model was a Police purchased Request filed? Report filed? CONFIRMED THIS IS ACCURATE. 1 2 No Inventory to Report 3 4 5 6 7 8 9 10 11

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

lame	of NC from which you are seeking this gran	nt: <u>N</u>	orth Hollywo	od No	rtheast	
SEC	TION I- APPLICANT INFORMATION					_
1a)	Strathern Elementary School Organization Name		95-6001908 Federal I.D. # (EIN#)	Calif.	ncorporation	Date of 501(c)(3) Status (if applicable
1b)	7939 St. Clair Ave.	Į	North Hollyw	vood	Ca.	91604
	Organization Mailing Address	- 7	City		State	Zip Code
1c)						
	Business Address (If different)	(City		State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:					
	Gina Herst	818	3143141	g	sh6511(@lausd.net
	Name		Phone		Email	
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead	or	☐ 501(c)(3) Non Attach IRS D			institutions)
3)	Name / Address of Affiliated Organization (if app	olicabi	e) City		State	Zip Code
4)	TION II - PROJECT DESCRIPTION Please describe the purpose and intent of the	grant	····			
,		J -				

Kindergarten Field Trip to Underwood Farms. Students will participate in a "Farmer in the Classroom" lesson revolving around nutrition and farm to table details. In addition, the students engage in activities such as fruit & vegetable picking and are able to bring home their "bounty" to share with family. The purpose of this outing is to allow students to understand the importance of nutrition, the interaction within the community, the step by step process that brings fresh food to their home. The students also experience introduction and feeding of various farm animals. Much of our community is of a low socio-economic level and these

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

By funding this trip, the community is supporting education on a wide level. Nutrition, Social Studies, History, Math and Language Arts standards will be addressed during this activity. In order to encourage a sense of community, children must be exposed to the many parts that make the whole. A deeper understanding of how things work, as well as the workers should begin at an elementary level.

ou may also provide the Budget Outline on a separate sheet if nece	DOSEL AT FACULACION		
Personnel Pelated European	ssary or requested.		
Personnel Related Expenses			cted Cost
	\$	\$	
	\$	\$	
		\$	
) Non-Personnel Related Expenses	Requested	of NC Total Proje	cted Cost
125 Students @ \$12.00 each	\$1500.00	\$1500.00	
	\$	\$	
	\$	\$	
Have you (applicant) applied to any other Neighborhood Councille No Yes If Yes, please list names of NCs:			
Is the implementation of this specific program or purpose desc			
sources or funding? (Including NPG applications to other NCs) ■ No U Yes	If Yes, please des	cribe:
Source of Funding	Amount	Total Proje	cted Cost
	 	<u>ф</u>	
	\$ \$	<u>\$</u>	
	ΙΨ	<u> Ψ</u>	
What is the TOTAL amount of the grant funding requested with Start date: 11 / 10 / 19 10b) Date Funds Required: 05 / 0			
CTION IV - POTENTIAL CONFLICTS OF INTEREST			
a) Do you (applicant) have a current or former relationship with	a Board Member of	the NC?	
a) Do you (applicant) have a current or former relationship with ■ No □ Yes If Yes, please describe below:			
a) Do you (applicant) have a current or former relationship with		the NC? tionship to Applicant	
a) Do you (applicant) have a current or former relationship with ■ No □ Yes If Yes, please describe below:			
a) Do you (applicant) have a current or former relationship with ■ No □ Yes If Yes, please describe below:			
a) Do you (applicant) have a current or former relationship with ■ No □ Yes If Yes, please describe below: Name of NC Board Member	Rela	tionship to Applicant	s application?
a) Do you (applicant) have a current or former relationship with No Yes If Yes, please describe below: Name of NC Board Member b) If yes, did you request that the board member consult the Of Yes No *(Please note that if a Board Member of tor participates in the discussion and voting of this NPG, grant in its entirety.)	Rela	tionship to Applicant	s application?
a) Do you (applicant) have a current or former relationship with No Yes If Yes, please describe below: Name of NC Board Member b) If yes, did you request that the board member consult the Of Yes No *(Please note that if a Board Member of tor participates in the discussion and voting of this NPG, grant in its entirety.) ECTION V - DECLARATION AND SIGNATURE pereby affirm that, to the best of my knowledge, the information accurately stated. I further affirm that I have read the deterest" of this application and affirm that the proposed project project/program and that no conflict of interest exist application. I affirm that I am not a current Board Member is application. I further affirm that if the grant received is not the state of th	fice of the City Atto he NC has a conflict the NC Funding Focuments "What is ct(s) and/or progra that would preve of the Neighborh of used in accorda	rney before filing this ct of interest and correct and correct and correct and correct and correct and communicated a Public Benefit," Im(s) fall within the int the awarding of cod Council to who ince with the terms	application? mpletes this form payment of otherwise is to and "Conflict criteria of a puther Neighborh m I am submit
a) Do you (applicant) have a current or former relationship with No Yes If Yes, please describe below: Name of NC Board Member b) If yes, did you request that the board member consult the Of Yes No *(Please note that if a Board Member of tor participates in the discussion and voting of this NPG, grant in its entirety.) ECTION V - DECLARATION AND SIGNATURE ereby affirm that, to the best of my knowledge, the information discurred stated. I further affirm that I have read the deterest" of this application and affirm that the proposed projection of the projection o	ice of the City Atto he NC has a conflicte NC Funding Formation provided herein ocuments "What is ct(s) and/or prograthat would prever of the Neighborhot used in accordation of the County of the Neighborhod County is not to the Neighborhod County in accordation	rney before filing this ct of interest and correct and communicated a Program will deny the many of the awarding of cod Council to who ince with the terms cil.	s application? mpletes this form the payment of l otherwise is to and "Conflicts criteria of a puthe Neighborh and submitted the submitted t
a) Do you (applicant) have a current or former relationship with No Yes If Yes, please describe below: Name of NC Board Member b) If yes, did you request that the board member consult the Off Yes No *(Please note that if a Board Member of the or participates in the discussion and voting of this NPG, grant in its entirety.) ECTION V - DECLARATION AND SIGNATURE Rereby affirm that, to the best of my knowledge, the information accurately stated. I further affirm that I have read the deterest" of this application and affirm that the proposed project project/program and that no conflict of interest exist surposes Grant. I affirm that I am not a current Board Member is application. I further affirm that if the grant received is not ated here, said funds shall be returned immediately to the Net 12a) Executive Director of Non-Profit Corporation or School Prince.	ice of the City Atto he NC has a conflicte NC Funding Formation provided herein ocuments "What is ct(s) and/or prograthat would prever of the Neighborhot used in accordation of the County of the Neighborhod County is not to the Neighborhod County in accordation	rney before filing this ct of interest and correct and communicated a Program will deny the many of the awarding of cod Council to who ince with the terms cil.	s application? mpletes this form payment of otherwise is to and "Conflicts criteria of a pu the Neighborh m I am submit
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Los Angeles Unified School District

STRATHERN STREET SCHOOL

7939 Saint Clair Avenue, North Hollywood, CA 91605 Telephone: (818) 765-4234, Fax: (818) 764-5912 Austin Beutner
Superintendent of Schools
Linda del Cueto
LD Northeast Superintenden
John Dargahl
Principal

To: North Hollywood Northeast Neighborhood Council,

It has come to our attention that your organization is available to help support/fund school activities or field trips.

On May 15, 2020 the Kindergarten classes have planned to take their annual field trip to Underwood Farms in Moorpark. This event is the highlight of the year for our students. It begins with a classroom lesson with the Farmer who engages the students in a participatory discussion about the plant cycle, nutrition and farming in general. The students then board a tractor driven wagon and head out to the fields. Students are led on a "picking" adventure accompanied by a farmer who imparts information regarding the specific crops (i.e. growth period, edible parts, weather effects). Each student picks a variety of vegetables to bring home. At the end of the trip, students have the experience of walking about the animal section and viewing many species that they may have never seen up close before.

This trip, aside from being a fun time, is quite a learning experience as it touches on many of the Common Core Standards required by the District. Some of these standards include Social Studies (Community), Health (Nutrition), Science (Plant Life Cycle), English Language Development (oral vocabulary building) and Math.

It serves as an opportunity for the children to experience their community beyond school and home. As many of our students come from low socio-economic homes, there are little to no extra-curricular activities for these families due to monetary difficulties.

As budgets are tight for the schools this year, Strathern ES has minimal funding for field trips for the 2019-2020 school year. This trip has been an anticipated annual tradition for the last 20 years. It culminates our Plant Unit and is an amazing experience for our Early Learners.

This letter serves as a request to your organization to consider donating &1500.00 to offset the admission fee to the Farm. We are asking for \$12.00 per student @ 125 students. Your impact on the lives of these students would be memorable. Post trip, the students talk and write about their experience. We will happily supply your organization with many pictures and student work.

As the saying goes, "It takes a village." We are reaching out to our village.

Thank you for your time and consideration,

John Dargahi,

Principal Strathern ES

Gina Herst, NBCT~

(indergarten Chair