

BOARD MEMBERS OF NHNENC:

Ernie Moscoso--President	
Zeke Barragan---Vice President	
Sarah Ramsawack--Secretary	
Jeffrey Garner--Treasurer	
John Basteghian	Edan Harris
Rubin Borges	Judy Harris
Dr. Wung Chang	Chuck Loring
Ronald Cross	Ben Moore
Florence Dorick	Inez T. Morin
Tina Sunderland	



NORTH HOLLYWOOD
NORTH EAST
NEIGHBORHOOD COUNCIL

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Message Phone
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**NORTH HOLLYWOOD NORTH EAST NEIGHBORHOOD COUNCIL
MINUTES----REGULAR BOARD MEETING**

Thursday, June 20, 2013--6:40pm to 9:35pm

LA Fire Station #89, Conference Room

7063 Laurel Canyon Boulevard, North Hollywood, Ca 91605

The meeting was called to order at 7pm by President Ernie Moscoso. The President led us in the Pledge of Allegiance to our American Flag.

The roll was called by the secretary. Those present for the roll call were Zeke Barragan, Rubin Borges, Ronald M. Cross, Florence Dorick, Jeffrey Garner, Judy Harris, Chuck Loring, Inez T. Morin, Ben Moore, Ernie Moscoso, Sarah Ramsawack, and Tina Sunderland. The Secretary announced the quorum was present. Those who were excused absents were John Basteghian, and Edan Harris. Unexcused absence was Dr. Wung Chang.

Secretary Sarah Ramsawack thanked those members who had called to her attention an incorrect word in the title of the Minutes for May 16, 2013. No other corrections were observed. The secretary made the motion to accept the Minutes for May 16, 2013, as corrected. The second was by Judy Harris. The vote was 10-yes, 0-no, and 0-abstain. Two members did not vote.

Item #6 on the Agenda--Stakeholder Comments on Non-agenda Items

A stakeholder from the Studio City area, Susan Jacobs of **Save Coldwater Canyon**, came to talk about changes South of Ventura Boulevard. She described how the Harvard-Westlake Upper School, (located at 3700 Coldwater Canyon Avenue) in Studio City is planning a building of a three storey parking facility for over 700 cars across the street on the West side of Coldwater Canyon, which will also have an athletic field on the roof of the building. The school campus on the East side of Coldwater Canyon will

be connected to the parking facility by a bridge. She described the removal of residences, and tons of soil, and flora damage because of the project that it is estimated to last almost three years for excavation and construction, and that the action conflicts with the Scenic Highway Designation which had been given to Coldwater Canyon. She is asking for our Neighborhood Council to give a statement of Resolution to oppose the project.

Item #5 on the Agenda--Comments by Government Representatives

Our Neighborhood Council Budget Advocate, Brandon Pender, came to speak about the work on mayor's budget, and the progress in the City Council to be effective on July 1, 2013, the first day of the new fiscal year. Based on all the work of the Budget Advocates, Mr. Pender said that the WHITE PAPER is to be published and provided to the new mayor, Eric Garcetti. After the Budget Advocates meet with the new mayor, they will then again speak with the heads of all the 35 departments in the City of Los Angeles. Ultimately, all leads to the new Budget Day which will be held at City Hall in the Fall of 2013 in planning for the next fiscal year. He said that the allotment per Neighborhood Council would remain at \$37,000 for 2013-2014.

Alexandra Nagy, representing the Food & Water Watch, an oversight group that is concerned about the impact on Los Angeles tax-payers with the project in the San Joaquin Valley and the construction of Water Tunnels. She explained that by the year 2025, there will be a decrease in imported water to the City of Los Angeles by some 25%, and that Los Angeles users will be expected to pay for the project in the delta of the Sacramento River and the San Joaquin River. She said that there needs to be a Cost Benefit Analysis on this project. There is an expected meeting on July 2, 2013, in the CD#2 offices in City Hall and President Ernie Moscoso plans to attend.

Item #7 on the Agenda--Board Member Comments

Chuck Loring commented about the success at the East Valley Baseball for the event of Saturday, June 15, 2013, sponsored by North Hollywood West Neighborhood Council, and that it could have been improved with more proactivity from neighboring Councils.

Ron Cross told about the June 8, 2013, meeting of PlanCheck and the discussion about high density communities and the plan to centralize the communities around transit hubs. He also said that the discussion was about the ease of mobility around the forty-some current transit centers for vehicle, bikes, and pedestrian lanes.

Zeke Barragon spoke about the benefits of including the PATCH for outreach.

Inez T. Morin said that her business neighbor, Dr. Jorge O. Montes, D.D.S. at 6631 Laurel Canyon Boulevard, second floor, in the office above her tax office, is participating in the OPERATION SMILES UPLIFTING MILITARY, know as OSUM, for free dental work for veterans. Website is www.ThisIsOSUM.org.

Ben Moore commented on the requested Attendance Roster and how it can show the participation level and noted that some members may be conflicted with other commitments that prevent attendance and participation. He also commented that not all the Board Member requests for items to be placed on the 'next' agenda do actually get on the agenda for the next month. He also stated again¹ that it could be beneficial to rethink the agenda preparation process. It may be helpful for the process to give a two week advance notice to the president with items for the next regular agenda.

Florence Dorick said that she telephoned the Zoning Administrator, Jim Tokunaga, seeking a follow-up decision from the Hearing on May 21, 2013, regarding the proposed 7-ELEVEN store on the corner of Strathern Street and Laurel Canyon Boulevard. She also pointed out that our nearest City Park, the Jaime Beth Slavin Park on Strathern Street and Whitsett Avenue, will dedicate the new and expanded children's playground on Thursday, June 27, 2013, at 11am.

Jeffrey Garner spoke about the efforts to create a Facebook for communication for our Neighborhood Council as a way to increase awareness in the community.

Sarah Ramsawack spoke about the importance of the Delta Water Project and that we need to learn more about the project and its consequences: that our Neighborhood Council needed more information than the position of the Food and Water Watch oversight group. Sarah Ramsawack offered to President Moscoso the resource of the Southern California Water Committee as another authority concerning the Bay Delta Conservation Plan, and how important this water issue can be for all of our water users over the next 20+ years.

President Ernie Moscoso stated that we are going in too many directions and that our Neighborhood Council needs to focus more on the impact for the community.

Item #8 on the Agenda--Committee Reports

Ben Moore, Chairman of the Communications Committee reported that the next meeting time will be at 6:30pm on July 11, 2013, the second Thursday each month.

Florence Dorick will conduct the Outreach committee meeting in July at the request of ChairPerson Judy Harris who will be out of state during July. Florence Dorick also said ***that flyers are needed for the students to take home in the folders for the movie scheduled for Saturday, August 24th. The time will be announced.

Sarah Ramsawack, ChairPerson for the Land-Use Committee apologized for an incorrect recording of the vote on the Recommendation by the Land-Use Committee from the full board on May 16, 2013. Sarah gave herself a Standing Rules that after each vote she would repeat the vote-totals so that they could be corrected, if needed

¹ Please see the Minutes for April 18, 2013, on page #2, the concern of Ben Moore and the matter of agenda scheduling.

on the spot. The next meeting of the Land-Use committee will be on Thursday, June 27, 2013, in the Fire Station conference room from 6:30pm to 8:30pm.

Zeke Barragan, Chairman for the City Service Committee is working on developing this for the Website.

Item #9 on the Agenda--Treasurer's Report

Jeffrey Garner gave to each Board Member photocopies of the statement from USBank for the credit card purchases. After questions concerning the entries on the report, Ben Moore moved for the board to accept the statement, and the second was by Judy Harris. The vote to accept was 12-yes, 0-no, and 0-abstains.²

The treasurer also provided a summary of how our \$37,000 allocation was spent for the current fiscal year of 2012 through 2013. The report showed that we had an unspent balance of \$1,327.57. Ben Moore made the motion to approve this budget and the second was by Chuck Loring. The vote was 12-yes, 0-no, and 0-abstains.³

The treasurer provided a proposed budget for the new allotment of \$37,000 for the fiscal year of 2013-2014. There was talk of making it part of the Strategic Plan. There was a motion to approve, and a second. The vote was 11-yes, 0-no, and 1-abstain.⁴

Jeffrey Garner also made a motion for the board to approve reimbursement to him for \$80.00 that he spent for hospitality from the Roma Cafe for the regular meeting on May 16, 2013, and Florence Dorick seconded the motion. The vote was 12-yes, 0-no, and 0-abstains.

Jeffrey Garner also said that he had gotten two Neighborhood Council Parking Passes #1, and #2 and gave them to President Ernie Moscoso. The secretary had also obtained Parking Pass #29 for the president from the VANC meeting on June 13, 2013, from Joseph Hari of DONE, and President Moscoso filled out the form for the Parking Pass #29.⁵

Item #10 (was #11) on the Agenda--Air Show at Hanson Dam on June 29, 2013

Florence Dorick spoke for ChairPerson, Judy Harris, that the Council participation in the Air Show at Hansen Dam (at 11480 Foothill Boulevard) in Lake View Terrace, will take place on Saturday, June 29th. We will have a table, display items, and give-aways,

² The USBANK statement of May 21, 2013 is attached.

³ The summary of expenses for the closing budget year of 2012-2013 is attached.

⁴ The proposed budget for the next fiscal year of 2013-2014 is attached.

⁵ Parking Passes were not on the Agenda. The Secretary to mail the Parking Pass application to Joseph Hari at DONE.

under the canopy, and the work schedule has been filled for our participation from 9:00AM to 4:00PM. Many thanks to everyone who will be assisting in this event.

--VANC REPORT out of place on the Agenda--

Florence Dorick, Inez T. Morin, Ron M. Cross, and Sarah Ramsawack, attended the Valley Alliance of Neighborhood Councils on Thursday, June 13, 2013. Sarah Ramsawack reported that it is important for us to put on the July 18, 2013, agenda the formation of an Election Committee with a named Chairperson and a named Co-Chairperson to begin forming an Election Plan for seeking candidates for the ballot in Spring 2014.⁶

Sarah Ramsawack named those nine seats that will be up for the Spring Election in 2014 as: Resident Categories--Edan Harris, Ben Moore, Zeke Barragan, and Ronald M. Cross. Vacancies in the Business Representative Category--Ernie Moscoso and John Basteghian. Vacancies for the At Large Category will be Rubin Borges and Tina Sunderland. And the Factual Based At Large Category will be Chuck Loring.

The formation of the Spring 2014 Election Committee with a named ChairPerson and a Co-ChairPerson is to be on the agenda for July 18, 2013.

Sarah Ramsawack also spoke on the Santa Susana Field Laboratory in the Santa Susana Mountains where in the 1950s nuclear testing for the Apollo Space Program took place.⁷ We are requesting for this subject to be on the agenda for July 18, 2013 for information, discussion, and any proposed resolution from our Neighborhood Council.

Training Webinars from DONE are being prepared and every Board Member must take this training to be able to vote on any money issues on the future agendas. Each voter is to be named and recorded as trained or as ineligible to vote, due to lack of the training. The deadline for the full board to be trained and eligible to vote on matters for spending public monies is on September 1, 2013.

Grayce Liu spoke on the matter of the savings available when paying the full year in advance. She said that is OK if the billing matches the fiscal year with the city for July 1, 2013 through June 30, 2014. This is important to our NC for a substantial savings in our use of public funds.

⁶ Our NC will be in Region 4 for the South East Valley Area for the Elections.

⁷ The field lab no longer has testing and resultant pollution, but the clean-up project is ongoing.

It was pointed out that the use of Minutes to support a funding matter is being replaced with a Resolution Form that requires two signatures. This means that money motions are to be in the form of a Resolution.

Ethics Training is no longer scheduled for live presentations and everyone must now take the training online. However, Sonia at DONE is sending all study material and quiz material to me in the mail so that we can have a study group.⁸

Finally, it was announced at the VANC meeting that there will be a San Fernando Valley Listening Session on Wednesday, July 10th from 6pm to 8pm at the Van Nuys City Hall, Council Chambers, at 14410 Sylvan Street.⁹

Item #12 on the Agenda--Presentation, Discussion and possible action on the Strategic Plan for the next fiscal year July 1, 2013 through June 30, 2014 with Item #13 the proposed budget for 2013-2014.

In the discussion a motto was created to say ***A CLEANER NORTH HOLLYWOOD.*** In Vision #1 for having a cleaner North Hollywood, was a goal of placing trash cans for deposits that could not be retrieved. Ideas for scheduling various cleanups in various areas. There would need to be publicity of the efforts and a seeking of stakeholder participation. An outreach program could include the media. There would be street cleaning, and weed abatement on the traffic medians.

Vision #2--Sarah Ramsawack would like to do something repeatedly for the community and suggested a Blood Mobile: time and location to be determined.

The stakeholder, Marlene Cardozo, who works with students at Polytech High School spoke about having many students as a work resource who could help with the community work. At this point it was decided by consensus to set Saturday, August 3, 2013, as the date for the first clean-up event. The specific location to be determined.

President Moscoso said that he and Marlene Cardoza would meet on June 25th to talk about the cleanup.

Jeffrey Garner was to fill out the forms for the Strategic Plan and the Ben Moore made the motion to resolve the plan with the proposed annual budget for July 1, 2013 through June 30, 2014. Judy Harris seconded the motion. The vote was 11-yes, 0-no, and 1-member was out of the room and did not vote.¹⁰

⁸ This is important for Sarah Ramsawack, and any other member who does not have a computer.

⁹ Car-pools can be arranged so that all board members can participate.

¹⁰ The Strategic Plan is attached.

Item #14 on the Agenda--Posting Sites for the meeting agendas

Some review of the existing posting sites makes note of the fact that the four elementary schools are closed for the summer until reopening on August 13, 2013. It was also noted that the Home Depot no longer has a customer-user-friendly bulletin board where agendas can be read. That the Valley Plaza Library is always an acceptable location for posting agendas, as well as the office of the Valley Plaza Park. And it was observed that the Food 4 Less Grocery does not have a community bulletin board.

President Moscoso requested the board members to email to him names and addresses for future postings.

Item #15 on the Agenda--General Discussion**Item #16 on the Agenda--Summary of Meeting****Item #17 on the Agenda--Items for the Agenda for July 18, 2013.****Item #18 on the Agenda--Adjournment**

Ron Cross moved to adjourn the meeting and Judy Harris seconded. The vote was unanimous and the meeting adjourned at 9:35pm.

Respectfully submitted,

SARAH RAMSAWACK, Secretary
#818-765-2202

Attachment #1 - USBank Statement of credit card purchases dated May 21, 2013
Attachment #2 - Summary of NC expenses for the closing budget year 2012-2013.
Attachment #3 - Proposed NC budget for the next fiscal year of 2013-2014.
Attachment #4 - Our NC Strategic Plan for goals & expenditures for 2013-2014.



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343



CITY OF LA - DONE

ACCOUNT NUMBER XXXX-XXXX-XXXX-6423
STATEMENT DATE 05-21-13
TOTAL ACTIVITY \$ 2,872.46

000002307 1 MB 0.405 106481135476753 P

JEFFREY L GARNER
NORTH HOLLYWOOD NORTHEAS
NORTH HOLLYWOOD CA 91605-6003

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

As of May 31, 2013 U.S. Bank National Association ND is merging into U.S. Bank National Association. This merger will have no effect upon the services you receive from U.S. Bank.

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
04-29	04-26	ANDERSON TROPHY 818-765-3770 CA PUR ID: TAX: 0.00	24195063118980013634113	5999	126.44
05-01	04-30	USPS 05544803036005262 NORTH HOLLYWO CA PUR ID: 882 TAX: 0.00	24164073120418172668822	9402	13.36
05-01	04-29	THE HOME DEPOT 6613 N. HOLLYWOOD CA PUR ID: FIRE STAT 89 TAX: 36.63	24610433120010184460862	5200	443.63
05-08	05-06	EPROMOS PROMOTIONAL PR 212-4573929 NY PUR ID: 9999 TAX: 0.00	24071053127987181081711	7399	1,175.77
05-09	05-08	VALLEY POWER EQUIPMENT 818-7648129 CA PUR ID: TAX: 0.00	24275393128900014700012	5399	435.99
05-10	05-08	EPROMOS PROMOTIONAL PR NEW YORK NY PUR ID: TAX: 0.00	74071053129987186018240	7399	40.05CR
05-13	05-10	USPS 05544803036005262 NORTH HOLLYWO CA PUR ID: 954 TAX: 0.00	24164073130418162669549	9402	3.14
05-16	05-15	THOMAS GRAPHICS SUN VALLEY CA PUR ID: 794 TAX: 0.00	24755423136731367610282	2741	700.00
05-17	05-16	SMARTNFINAL 10203743 N HOLLYWOOD CA PUR ID: 00000000000000000000 TAX: 0.00	24164073136929120012592	5411	14.18

Default Accounting Code:			
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER XXXX-XXXX-XXXX-6423		ACCOUNT SUMMARY
	STATEMENT DATE 05-21-13	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION ND P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$2,912.51
			CASH ADVANCES \$.00
			CASH ADVANCE FEE \$.00
			CREDITS \$40.05
		TOTAL ACTIVITY	\$2,872.46

Attachment #2

R-06-20-13

North Hollywood North East Neighborhood Council

Budget for 2012-13

ALLOCATED

\$37,000

Category	Budgeted	Allocated	Remaining	Line
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100 Operations

POS	Post Office Box, Normal Postage	\$250.00	\$223.56	\$26.44	101
MIS	Copies for Meetings, Business Cards, Nameplates	\$1,000.00	\$749.52	\$250.48	102
OFF	Office Equipment	\$400.00	\$368.21	\$31.79	103
EDU	Training & Board Retreat	\$250.00	\$248.15	\$1.85	104
TRL	Translation & Transcription	\$0.00	\$0.00	\$0.00	105

TOTAL		\$1,900.00	\$1,589.44	\$310.56	
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200 Outreach

MEE	Meeting Expenses (incl food)	\$1,000.00	\$978.36	\$21.64	201
EVE	Event Participation/Sponsorship	\$6,500.00	\$6,201.52	\$298.48	202
WEB	Website Maintenance	\$2,500.00	\$2,400.00	\$100.00	203
WEB	Website Hosting	\$100.00	\$61.60	\$38.40	204
NEW	Newsletter	\$0.00	\$0.00	\$0.00	205
OUT	Promotional Items	\$1,250.00	\$1,175.77	\$74.23	206
ADV	Outreach Mailings	\$0.00	\$0.00	\$0.00	207
OUT	Information Printing	\$0.00	\$0.00	\$0.00	208
ADV	Advertisements	\$0.00	\$0.00	\$0.00	209
ELE	Election Expenses (NOT PART OF BUDGET)	\$3,000.00	\$1,090.00	\$1,910.00	

TOTAL		\$11,350.00	\$10,817.25	\$532.75	
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300 Community Beautification

CIP	Neighborhood Cleanup Expenses	\$1,500.00	\$1,285.49	\$214.51	301
CIP	Neighborhood Improvement/Beautification	\$8,250.00	\$8,180.95	\$69.05	302

TOTAL		\$9,750.00	\$9,466.44	\$283.56	
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400 Neighborhood Purpose Grants

GRT	School, Library, Fire, Police Support	\$7,500.00	\$7,302.52	\$197.48	401
GRT	Support for Non-Profit/Community Organizations	\$6,500.00	\$6,496.78	\$3.22	402

TOTAL		\$14,000.00	\$13,799.30	\$200.70	
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GRAND TOTAL		\$37,000.00	\$35,672.43	\$1,327.57	
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Description of Budgeted Items	
ADV	Advertisements
CIP	Capital Projects also including cleanup and beautification
EDU	Board Education and Training
ELE	Election Expenses
EVE	Event Expenses
GRT	Neighborhood Purpose Grants
MEE	Meeting Expenses
MIS	Miscellaneous Office Expenses as described

Attachment #3

R-06-20-13

North Hollywood North East Neighborhood Council

Budget for July 1, 2013 to June 30, 2014

ALLOCATED

\$37,000

Category *Budgeted* *Allocated* *Remaining* *Line*

100 Operations

POS	Post Office Box, Normal Postage	\$200.00	\$0.00	\$200.00	101
MIS	Copies for Meetings, Business Cards, Nameplates	\$500.00	\$0.00	\$500.00	102
OFF	Office Equipment	\$500.00	\$0.00	\$500.00	103
EDU	Training & Board Retreat	\$500.00	\$0.00	\$500.00	104
TRL	Translation & Transcription	\$0.00	\$0.00	\$0.00	105

TOTAL \$1,700.00 \$0.00 \$1,700.00

200 Outreach

MEE	Meeting Expenses (incl food)	\$1,000.00	\$0.00	\$1,000.00	201
EVE	Event Participation/Sponsorship	\$1,000.00	\$0.00	\$1,000.00	202
WEB	Website Maintenance	\$2,500.00	\$0.00	\$2,500.00	203
WEB	Website Hosting	\$100.00	\$0.00	\$100.00	204
NEW	Newsletter	\$0.00	\$0.00	\$0.00	205
OUT	Promotional Items	\$2,000.00	\$0.00	\$2,000.00	206
ADV	Outreach Mailings	\$1,000.00	\$0.00	\$1,000.00	207
OUT	Information Printing	\$2,000.00	\$0.00	\$2,000.00	208
ELE	Election	\$3,700.00	\$0.00	\$3,700.00	209

TOTAL \$13,300.00 \$0.00 \$13,300.00

300 Community Beautification

CIP	Neighborhood Cleanup Expenses	\$8,000.00	\$0.00	\$8,000.00	301
CIP	Neighborhood Improvement/Beautification	\$6,000.00	\$0.00	\$6,000.00	302

TOTAL \$14,000.00 \$0.00 \$14,000.00

400 Neighborhood Purpose Grants

GRT	School, Library, Fire, Police Support	\$4,000.00	\$0.00	\$4,000.00	401
GRT	Support for Non-Profit/Community Organizations	\$4,000.00	\$0.00	\$4,000.00	402

TOTAL \$8,000.00 \$0.00 \$8,000.00

GRAND TOTAL \$37,000.00 \$0.00 \$37,000.00

Description of Budgeted Items	
ADV	Advertisements
CIP	Capital Projects also including cleanup and beautification
EDU	Board Education and Training
ELE	Election Expenses
EVE	Event Expenses
GRT	Neighborhood Purpose Grants
MEE	Meeting Expenses
MIS	Miscellaneous Office Expenses as described
NEW	Newsletter

Attachment # 4

North Hollywood North East NC

2013/2014 Strategic Plan

The Big Vision:

"A Cleaner North Hollywood" We are going to work to get our part of North Hollywood cleaned up. We will have community clean ups, work with local and city services to help remove urban blight. Placement of trash cans on city streets, inform stakeholder of ways to remove bulky items, clean street medians, have LADWP and Metro Railways keep there properties clean.

The Big Solutions:

Work with New Directions and Graffiti Busters and Metro Railroad to remove tagging. Identify and rate problem areas. Use local news, mailers, websites, posters, advertisements to educate stakeholders of the laws about problems in our area. Hold Clean ups. Contact landlord about problems. Get new parking signs.

The Big Budget:

Outreach: \$13,300
Operations: \$1700
NPG's: \$8000
Neighborhood Improvements: \$14,000
Elections: \$ 3700

The Big Score:

Website: We are slowly increasing our Views, We have a new mailing list to get more email addresses

Contacts: We are working on mail and Email lists to inform stakeholders.

Meeting: We are making new promotional material and attending local events to promote out NC.

Public Events: We have several events to attend and will be looking for others. Including, Air show, Clean ups, Egg Hunt and Summer Festival.

Partners: Councilmen for CD2and CD6, State Senator and Assemblymen, Four local elementary schools, Parks and Rec. Adjacent NC's, Neighborhood Watches, LAPD, Fire Dept.