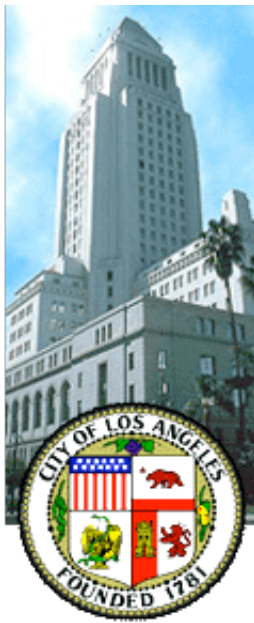


BOARD MEMBERS NHNENC:
 Ernie Moscoso--President
 Zeke Barragan--Vice President
 Sarah Ramsawack-Secretary
 Jeffrey Garner-Treasurer
 John Basteghian Judy Harris
 Ruben Borges Chuck Loring
 Dr. Wung Chang Ben Moore
 Florence Dorick Inez T. Morin
 Edan Harris



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**NORTH HOLLYWOOD NORTH EAST
 NEIGHBORHOOD COUNCIL**

SPECIAL BOARD MEETING AND RETREAT
Saturday, January 26, 2013, 9:30am to 2:30pm

Los Angeles Fire Station #89, Conference Room
7063 Laurel Canyon Boulevard, North Hollywood, CA 91605

The morning began with Continental Breakfast of fresh fruit, rolls and hot coffee. The meeting was called to order by Vice President Zeke Barragan, and he led us in the Pledge of Allegiance to our Flag.

The Board Members that were present were Ernie Moscoso, Zeke Barragan, Ben Moore, Inez T. Morin, Judy Harris, Edan Harris, Jeffrey Garner, Ruben Borges, Florence Dorick, Chuck Loring, and Sarah Ramsawack. Those absent were Dr. Wung Chang and John Basteghian.

Non-Board Members present were Jackie Keene from CD#2, Dee Jones, and Ron Cross, both members of the Strathern Neighborhood Watch, and Yvonne Demery and Bob Peppermuller, both from the Mid-town North Hollywood Neighborhood Council.

Stakeholders were given the opportunity to bring their specific concerns to the Council. Ron Cross was concerned with the heavy traffic and dangers at the intersection of Strathern Street and Whitsett Avenue despite the presence of an operating street light.

The 'meet and greet' exercise began with an entertaining game led by Judy Harris. There was a Board Member name under each Member seat. The game began with Sarah Ramsawack who had the name of Jeff (Garner). She had to go to the board and write down three characteristics she knew about Jeff, then Jeff had to go to the board and write down three things about himself that

nobody knew. It was most entertaining as we went through the process for every Board Member present.

Then each Board Member had to introduce themselves, tell where they are from, and tell why they joined the Neighborhood Council. This was all for the specific purpose to know each other better.

For item #7, Jeffrey Garner spoke on the importance of keeping Neighborhood Council records and being accountable. He also indicated that we had to keep our Ethics requirement current. Sarah Ramsawack read from our revised Bylaws that indicate under the ARTICLE XIV Compliance, Section 2 Training, that----

“All elected Board members must be compliant with the Ethics Training, and other mandatory trainings required by the City of Los Angeles within forty-five (45) days of being seated or they will lose their Council voting rights.” Jeffrey showed us the certificate he recently received from DONE for compliance with the Ethics requirement.¹

Jeffrey Garner further stressed in our Ethics Training we learn that our mission is to encourage more stakeholder participation in government, and to get more responsiveness from the city services. We need to create a complete and current property inventory of Neighborhood Council property, plus the location of the property, and the custodian of that property.

Then we were informed by President Ernie Moscoso that the City Attorney Carmen Trutanich has agreed to attend our meeting on February 21, 2013.

Jackie Keene had to leave and later, about 11:40am, stakeholder Melonie Magruder arrived for the rest of the meeting.

VP Zeke Barragan asked for a list of all our standing committees and the membership of each committee.

The first standing committee is the Executive Committee comprised of the President, the Vice President, the Secretary, and the Treasurer.

The next is the Outreach Committee with Chair Person, Judy Harris. The participating members are Florence Dorick, Inez T. Morin, and sometimes, Chuck

¹ Jeffrey Garner Ethics Certificate #1003016 was granted on Dec. 12, 2012.

Loring, Jeffrey Garner, and Dr. Wung Chang. They plan to meet every third Tuesday from 6pm to 8pm, at the Fire Station Conference Room.

The third is the Land-Use Committee with Chair Person, Sarah Ramsawack. The participating members are Florence Dorick, Inez T. Morin, Zeke Barragan, Ruben Borges, Jeffrey Garner, and Chuck Loring. They plan to meet every 3-4 months with field work and DONE trainings and meetings between committee meetings.

The fourth is the City Services Committee with Zeke Barragan as the Chair Person. Members are Ruben Borges, Edan Harris, and Inez T. Morin. They hope to have monthly committee meetings.

The fifth committee is with Communications, with Ben Moore as the Chair Person. They plan to meet bi-monthly. Chair Ben Moore wants to make great improvements in our website and create an electronic and hardcopy Council Newsletter, incorporate additional languages, and to use the services of PSA (Public Service Announcements), the Daily News, and social media. Members to include Ernie Moscoso, Zeke Barragan, and Jeffrey Garner.

Vice President, Zeke Barragan, requested that each chair person to write and submit a statement concerning the vision for the committee, the expected members on the committee and the scheduled time and places for the committee.

In keeping to the schedule on the agenda, by 11:30am we began item #6, where new standing committees and/or new ad hoc committee needs were discussed. Sarah Ramsawack had an item on the Information Bulletin Board and with handouts on the Roster table concerning the free CERT (Community Emergency Response Training) which is free from the Los Angeles City Fire Department for all adults over age 18. The training is scheduled for seven consecutive weekly meetings, and upon completion, those who complete the training will receive a certificate of accomplishment. The value of the CERT program is to develop stakeholder awareness and preparedness to meet the crisis that can occur in times of community emergency.

Sarah Ramsawack also spoke on the need to establish an ad hoc committee to create Standing Rules for our Neighborhood Council. For those who ask the reason for Standing Rules the response is that it gives us a guideline of expectations and for responses to certain conditions. One example

is that when new members come into the Council they must read the Bylaws and sign a form of understanding and compliance. Today we do not have such a form for signature, thus we have no way to confirm the compliance that is stipulated in the revised Bylaws.

Judy Harris wanted to have a way to contact more businesses in our area.

Florence Dorick wanted to develop ways for beautification which included a way to honor those who have served in the military in recent years. There was some discussion of North Hollywood signs. Florence Dorick also describes a need to have a liaison for each of our four elementary schools to learn their needs and to support our Outreach banners of PARTNERS IN THE COMMUNITY.

Stakeholder Melonie Magruder wants to see our Council stage some arts and music festival as part of the beautification in our Neighborhood Council.

Jeffrey Garner wants to deal with the airport and the noise.

At 11:45am time was focused on item #7 which assessed our past twelve months.

During the lunch break with a buffet of Chinese delights and fruit and cookies, the work on the agenda progressed.

VP Zeke Barragan requested that the following persons write a paragraph about their proposed committee or ad hoc committee and how the committee is needed for our NC:

CERT ad hoc committee--Sarah Ramsawack

Airport and airplane noise--Jeffrey Garner

Beautification--Florence Dorick

Businesses, Charities, and Social Groups--Judy Harris

Cultural Arts Festivals--Melonie Mcgruder

Liaison to the Schools--Ben Moore

Standing Rules---proposed by Sarah Ramsawack and assigned to the Executive Committee by Zeke Barragan

At 12:45pm VP Zeke Barragan leads the assessment and history on the Neighborhood Council, and in finding measurable results, called the ROI (Return on Investment) of the activities and expenditures of the Neighborhood Council.

Item #9 on the agenda discusses ideas for the future and how the Council wants to spend its money before the end of the fiscal year at June 30, 2013. VP Zeke Barragan stressed that the budget requests for the ways we spend our allotment of tax-payer money should be on the February agenda.

Ernie Moscoso wants to see more pole banners in our designated council area. He also wants to upgrade our use of technology to communicate with the stakeholders and to stop using postal mailers. He also wants to hire a communication service such as Constant Contact² to cover the Council area.

Ben Moore wants to increase street cleanups and to increase the shelters at the bus stops.

Florence Dorick wants to increase work with charities and to honor returning veterans and help find employment for them.

Melonie Magruder wants to sponsor some of the citywide arts and music festivals in one or two night events.

Inez Morin wants to brain storm more for signs closer to the street for the Council meetings at the Fire Department and in the Valley Plaza Library. She commented that the pedestrian bridge over the Hollywood Freeway needs to be kept clean and to have nocturnal lights.

Edan Harris wants to increase Outreach to youth in the community and to help fund college preparatory classes.

Ron Cross wants to see a music festival for our area.

Jeffrey Garner wants to brand our Neighborhood Council with colors and a short motto.

Judy Harris wants to have a Neighborhood Council Resource Fair. She also wants to use boulders with a sign for our Council Name as part of the beautification of the area.

Under Item #10, Zeke Barragan wants each request to be supported by paragraphs of costs and benefits.

² Go to www.constantcontact.com/email-marketing/ to get a free access to online email service group.

Item #11 was turned over to President Ernie Moscoso. He called for a roll call. The secretary called the name of each member. There were two absentees: both Dr. Chang and John Basteghian had indicated that they could not attend and were excused.

President Moscoso asked for two matters of business be on the Retreat agenda as they had been tabled from the regular meeting of January 17, 2013.

Judy Harris moved that the Council fund the North North Hollywood Neighborhood Watch up to the amount of \$300 for water, ice, trash collection and any foods for conducting a street clean-up on Saturday, March 16, 2013, and the funding to come from line 301 of the budget. Zeke Barragan seconded the motion. The motion passed with 11-yes, 0-no, and 0-abstentions.

Sarah Ramsawack made the motion to support the East Valley Baseball up to \$2,500 for a detailed list of equipment for the teams (of some 700 youth with many of them as residents in our Council area). The motion died for lack of a second.

Ben Moore made a motion to support the East Valley Baseball up to \$1,000 from budget line 402 and the second was by Chuck Loring. The motion passed with 9-yes, 1-no, and 0-abstention.

As time for use of the conference room had expired, the last item #12 was omitted and there was a unanimous vote to adjourn the meeting/Retreat at 1:50pm.

Respectfully submitted,

SARAH RAMSAWACK, Secretary
January 27, 2013