

Minutes of North Hollywood Northeast Neighborhood Council Ad Hoc Bylaws Committee
November 9, 2010
Valley Plaza Library
Meeting Start at 6:30PM

In Attendance:

- Sarah R.
- Ben M.
- Inez M.
- ??

- 1. Basis of NC Governance:** Sarah discussed how the Neighborhood Councils are governed by three primary documents: the Brown Act, by DONE, and by our bylaws. As our bylaws are the only thing we can control, they deserve special attention. Sarah also stated that DONE has found that deficiencies in the bylaws of various Neighborhood Councils are a significant cause of disputes and problems in those councils.
- 2. Necessity of Change:** In order to more efficiently deal with problems at the Neighborhood Councils, and ensure more effective operations, DONE has declared that all bylaws should follow a standard form in their Bylaws Reform Proposal. The North Hollywood North East Neighborhood Council can benefit an update to its bylaws
- 3. Purpose:** Sarah asked the meeting attendees about their ideas of the purpose of the Bylaws for the Neighborhood Council. Among the ideas were hospitality, visibility, and follow-through on expenditures. If there is a good idea of our purpose, we can tailor our bylaws to help us focus on and achieve those goals.
- 4. Problems with the Bylaws:** Sarah asked about problems with the current bylaws; largest among these being the continuity of information and materials from one person to the next. On one hand, this should be common sense, but having it included in the bylaws may be useful in preserving records for the future.
- 5. Open Discussion:** Meeting members brought up other potential improvements to the bylaws including:
 - Enforcing the approved funding request;
 - Establishing a Hospitality Committee to provide refreshments at the meetings;
 - Enforcing or abandoning term limits on Board Members;
 - Creating the position of a parliamentarian or placing these duties under the Vice-President;
 - Modifying Attachment A so the bylaws don't have to be updated with each addition to the Board;
 - Revising the duties of the Secretary to better reflect expectations.
- 6. Future Meetings:** Sarah noted that there is a deadline to update the Bylaws and that more frequent meetings may be needed in order to accomplish this task. The next meeting is set for November 16.

Meeting concludes at 7:50PM.