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Zeke Barragan-Vice President	
Sarah Ramsawack-Secretary	
Jeffrey Garner---Treasurer	
John Basteghian	
Ruben Borges	Edan Harris
Marlene Cardozo	Judy Harris
Ronald M. Cross	Ben Moore
Florence Dorick	Inez T. Morin
Chuck Loring	Tina Sunderland



NORTH HOLLYWOOD NORTH EAST NEIGHBORHOOD COUNCIL

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NORTH HOLLYWOOD NORTH EAST NEIGHBORHOOD COUNCIL

SPECIAL BOARD MEETING MINUTES

Wednesday, March 19, 2014--7:00pm to 9:40pm

with Candidate Forum from 6:15pm to 7:00pm for ELECTIONS on March 20, 2014

Los Angeles Fire Department #89 Conference Room

7063 Laurel Canyon Blvd., North Hollywood Ca 91605

The Candidates Forum began at 6:15pm, with Alisa Smith, our Independent Elections Administrator, as the moderator. Candidates present were Marcie Campbell, Zeke Barragan, Ernie Moscoso, and Salvador Guerrero. The moderator began by asking each candidate to respond to the question of "Why do you want to be a candidate?" The second question was, "What do you love the most in your community?" Question #3, was "What do you see that we need to work on?" At 6:42pm Marlene Cardozo arrived to join in the discussion. At 6:50pm, Jack Lindblad arrived. To conclude the forum, the moderator gave each candidate the opportunity to have 30-seconds to make concluding statements. There were six of the eight candidates participating. Ben Moore had sent an email to the full board to apologize that he could not attend, and one other candidate did not attend.

The special board meeting was called to order at 7:15pm by President Moscoso, and he led us in the Pledge of Allegiance to our Flag. Then he gave words of welcome to all of those in attendance and to the full board.

The Secretary called the roll. Those eight members present were: Ernie Moscoso, Zeke Barragan, Marlene Cardozo, Florence Dorick, Judy Harris, Chuck Loring, Sarah Ramsawack, and Jeffrey Garner. The secretary declared a quorum. Those seven board members that were absent were: Tina Sunderland, Inez T. Morin, Edan Harris, John Basteghian, Ruben Borges, who were all not excused. Those who were absent and were excused were, Ron Cross, and Ben Moore.

There were seven (7) stakeholders in attendance.

Item #3 on the Agenda--Approve Minutes for February 20, 2014

Zeke Barragan moved that the Minutes be approved as written for February 20, 2014, and the second was by Judy Harris. By a show of hands there were eight votes for yes, and the motion passed as unanimous.

Item #5 on the Agenda--Stakeholder Comments

Stakeholder, Bob Peppermuller, of the Mid-Town North Hollywood Neighborhood Council, spoke about City Council File #13-1550 concerning a localized public transportation system aka DASH to serve the North Hollywood area. He is requesting that our Council consider the benefits of having a DASH system and to provide a Community Impact Statement that has been discussed and approved by our Council.

Fire Fighter Ben Culp, of station #89, spoke about the celebration of St. Baldricks Day which was celebrated over the weekend with great success, as a fund-raiser for funding research and treatments for the cure of cancer in children. Over 750 people had breakfast to start the celebrations, and many visitors did get their hair cuts on the stage set-up outside. There were over a 1000 participants, and the celebration was enthusiastic.

Also, Ben Culp was dispensing free smoke detectors to the board members and the stakeholders. He encouraged that the batteries be changed every six months, and for us to tell all our neighbors to come to the fire station to get a free smoke detector.

Item #6 on the Agenda--Board Member Comments

Marlene Cardozo spoke about her observations of what she would like to see improved in our community.

Florence Dorick discussed the \$1-million dollar plan to create the Whitsett Soccer Complex on the SouthEast corner of Whitsett Avenue and Van Owen Streets. The work is being led by the offices of Paul Krekorian and CD#2 and will have the soccer games on eight fields, with one field especially for the disabled athletes.

Jeffrey Garner would like to see our Neighborhood Council work with the Valley Plaza Library to sponsor a CERT program. He would like to find a space in our Council boundaries where we could have a community garden, and he suggested the area on Saticoy and Morella Avenue. And Jeffrey Garner found that a fading and curious set of heavy metal sculptures on the East side of the Hollywood Freeway, north of Sherman Way needed a color make-over by paint that will intensify the colors of this unusual art work that is in our Council area.

Judy Harris spoke about the Earthquake that awakened us about 6:25am on Monday, March 17, 2014.

Chuck Loring talked about how he is helping to create games for the children for the Spring event at the Valley Plaza Park, including boat races. He also spoke about a traffic investigation for a problem at the intersection of Webb Avenue and Lankershim Boulevard and Strathern Street. More will come on this subject.

Among the comments of Zeke Barragan he said that "YES" we do need to have Standing Rules.

Sarah Ramsawack commented about how we need to reactivate the ad hoc Bylaws Committee to discuss corrections and the changes to expand the number of Standing Committees so that more members can have an important job of being a chair person. The details can be expanded on the Standing Rules that are so much easier to amend than the Bylaws.

Also, Sarah Ramsawack commented on the need to create a CIS after discussing and voting on the need for the DASH transit bus to come to the North Hollywood Area for Council File 13-1550.

Item #4 on the Agenda--Government representatives

Lorraine Diaz of Paul Krekorian's CD#2 office, and the visit of Mayor Eric Garcetti to our Neighborhood Council area and viewing the area where the Whitsett Soccer Complex will be created.

Lorraine also said that (at this time) the Sun Valley Post Office is not closing.¹ She said that as Covered California will close registration on March 31, 2014, she encouraged taking advantage of the free workshops around town. And the East Valley of the Dept. of Sanitation will have an Open House at 11050 Pendleton Street in Sun Valley.

CD#2 is can be a a good source for jobs for our youth ages 14 to 21. And for mature ages, she said that the City Attorney's office is offering free training for Dispute Mediators on March 24, 2014, from 9am to 5pm.

Lorraine Diaz spoke about the problem property located at 12136 Keswick Street in the area of the Strathern Neighborhood Watch. She said that the current owner is looking to sell the 60,000 square foot piece of land which has two 2-storey houses (unoccupied), and has been working to complete the plumbing for a total of six (6) 2-storey houses. The plumbing contractor did complete the work recently so the concerned neighbors on Keswick Street could anticipate that the street could be completed on Keswick Street. However, after the plumbing was announced as complete the Building and Safety Inspector came to conduct his inspection and discovered that the disposal drain pipe for the total of six houses had been installed in reverse so that debris could back up into the houses. Therefore after discovery of the error, it will take about two (2) weeks for the engineers to create new drawings that will get the drain going the proper direction.

Lorraine Diaz reported on the progress of the Whitsett Slope.² CD#2 has sent letters sent out to fourteen (14) different artists for a presentation of their ideas for the wall of the building above the slope. CD#2 will pay \$200 to the artist responders, and there will be a five (5) person committee to review the presentations, and to make a possible selection.³

¹ The only Post Office in Sun Valley is located at 10946 Ratner Street.

² The Whitsett Slope is the property between pedestrian sidewalk on the West side of Whitsett Avenue and the large DEPT. of Transportation building which is addressed as 12544 Saticoy Street South.

³ The project of the Whitsett Slope was begun by the Strathern Neighborhood Watch with a major clean-up on both sides of Whitsett Avenue in an event on September 15, 2011. Interest in the project grew to our NH NE Neighborhood Council and to the NH WEST Neighborhood Council, and much of the funding is now with the good labor and attention of the office of Paul Krekorian, CD#2.

Item #7 on the Agenda--Election Information and approval of additional \$31.25

Zeke Barragan reported on the Election progress for the seven (7) seats we will have on the ballot and for the eight (8) candidates that we will have on the ballot, and that our Election is scheduled for Thursday, March 20, 2014 from 4pm to 8pm. He said that every board member can vote, but if the voter is also a candidate that they must leave the precinct after voting.

The additional amount due for our participation in the full page add for voters in the Daily News of \$31.25 was discussed. Chuck Loring moved that our Neighborhood Council authorize this payment and the second was by Judy Harris.

At this point the new directive about the new change in the Brown Act came into discussion. It was pointed out that there is new ruling in the Brown Act.⁴ A key person stated that 'he does not perceive the EmpowerLA newsletter to be a directive' on how we count or record our votes on a motion. However the motion stood and the vote was taken.

To approve the motion to pay the balance of \$31.25 as billed had the following vote to record: there were 6-yes, 2-no, and 0-abstains, and 7-members absent. The yes votes were: Ernie Moscoso, Florence Dorick, Zeke Barragan, Judy Harris, Chuck Loring, and Marlene Cardozo. The no votes were: Jeffrey Garner, and Sarah Ramsawack. Those absent are noted on page #1 of this document.

Item #8 on the Agenda—Sandwiches and drinks for the Poll Workers on Thursday

The motion was made by Judy Harris to pay up to \$75.00 for sandwiches for the Poll Workers on Thursday, March 20, 2014, and Chuck Loring seconded the motion. Zeke Barragan was to order sandwiches from Roma's Restaurant. The vote was taken and there were 8-yes votes, 0-no votes, 0-abstains, and 7-members were absent.

Item #9 on the Agenda—Treasurer's Report⁵

Jeffrey Garner reported that the deadlines are coming for using the p-card and for submitting grant requests, and that we may need to call a Special Meeting on money matters. He said that today our account balance is \$5,870.94.

The motion to approve the purchase card record was made by Ernie Moscoso, and was seconded by Marlene Cardozo. There were 8-yes votes, 0-no votes, 0-abstains, and there were 7-members absent.

Item #11 on the Agenda—Spring Festival at Valley Plaza Park

The Spring Festival at Valley Plaza Park is scheduled for Thursday, April 17, 2014, from 4:30pm to 7:30pm.⁶ There was discussion of renting an Easter Bunny Suit at the cost of

⁴ Attachment #1 is Changes to Brown Act Effective January 1, 2014.

⁵ The purchase-credit card dated 03-18-14 is attachment #2.

⁶ We note that there is a schedule conflict, as all Board Members are supposed to be on time for the meeting which begins at 7PM with installation of new members, and our training by Amber Meshack.

about \$125.00, but no motion was made, and no vote was taken on this matter.

Item #12 on the Agenda—Edwin Rodriquez, from CSUN, and his project

Since Edwin Rodriquez was absent this was not discussed.

Item #13 on the Agenda—the CIS for the Nury Martinez motion CF#11-1017-S1

Regarding the motion concerning the treatment that forced resignation of six women from the North Hills West Neighborhood Council and the practice of adult bullying behaviors noted in other NCs, a draft for the proposed Community Impact Statement was submitted. Jeffrey Garner moved to accept the CIS as written by Sarah Ramsawack, and the second was by Ernie Moscoso.

After discussion, the vote was taken: 2-yes, 5-no, 1-abstain, and 7-members were absent. The yes votes were by Marlene Cardozo and Sarah Ramsawack. The no votes were by Ernie Moscoso, Florence Dorick, Jeffrey Garner, Zeke Barragan, and Judy Harris. As the motion did not pass, President Moscoso directed Secretary Sarah Ramsawack to write a CIS to oppose the motion of Nury Martinez, to present to the full board on April 17, 2014.

Item #14 on the Agenda—DONE, Amber Meshack to train new members

President Ernie Moscoso said that our DONE analyst Amber Meshack will come to the meeting on April 17, 2014, to provide 90-minutes of basic training for the newly elected members, and as a refresher for the veterans on the board.

Item #16 on the Agenda—Letter to support Raise LA Campaign

The secretary had been directed to send a letter to support Raise LA Campaign , and the secretary had requested several times to be provided with the name and address for this letter, but that information has not come forward for completion of this duty.

Item #17 on the Agenda—Committee Reports

City Service Committee—

Zeke Barragan still working on how to best connect with the managers and department heads of the city.

Land Use Committee—

Sarah Ramsawack reported how the Land Use Committee had been trying to consider how to best conduct the anticipated interview with the business man who owns the Recycling Business directly across the street from our meeting location here at the Fire Station. Then we had a scheduled meeting with the owner on Thursday, March 27th, and we were disappointed that he was not able to attend. The committee would like to conduct a cordial meeting, offering to help him in his important business when his hearing date is provided, in exchange for his commitment to a beautification of an attractive landscaping to his business that can improve the appearance of our community.

Communications Committee—

Chairman Ben Moore was absent and excused from this meeting.

Outreach Committee—

Judy Harris turned the report over to Florence Dorick who stated that there is a renewal fee of some \$400 for continuing the display for our 72 banners for another fiscal year, from July 1, 2014 to June 30, 2015.⁷ We will be billed for this fee by the installation company AMGRAFT and Florence asked that this item be on the agenda for April 17, 2014.

VANC Report—

The Valley Alliance of Neighborhood Councils met on March 13, 2014, and our first two guest speakers were: Mayor Eric Garcetti, and the newly appointed General Manager of the Los Angeles Dept. of Water and Power, Marcie Edwards. VANC was her first stop here in the San Fernando Valley.

Mayor Garcetti said that the City has received a recent \$1.7 billion dollar grant from the federal government, and he hopes to make our city safer and more prosperous, and to train some 10,000 youth for jobs in the future, and to increase the livability of our city with develop a well run city organization. He offered that we follow this progress online at— [LA mayor.performance](#)

Marcie Edwards spoke for about 45-minutes on the recent billing problems with the DWP customers, and vows to get all the bills accurate and out on time. She says that the DWP mails out about 40,000 bills to customers daily. She will keep the phone lines for the call center hours open to 10pm to help customers. She also wants to reestablish the Collections Department at the DWP.

Marcie Edwards is a third generation of her family to work at the LADWP, and she began her career as a typist as a 19-year old at the DWP. Her unique resume can be found online, as she returns to the DWP as the new General Manager over the about 9000 employees at the DWP.

Grayce Liu, General Manager of DONE,⁸ spoke about the financial deadlines for the Neighborhood Councils as: May 15, 2014, is the final day to submit applications for grants, and June 13, 2014, is the last day to use the Purchase Card. As to the new anticipated checking accounts for the NCs, she said that the 34 Councils in the San Fernando Valley would be the first group to try out the new checking accounts—IF all of the reconciliations are received in a timely manner. The other 2/3 of the NC system will get their checking accounts in the new fiscal year beginning July 1, 2014.

⁷ The renewal fee for the existing pole banners was effective on July 1, 2012.

⁸ Grayce Liu of DONE and Marcie Edwards of the DWP are the only women in Managerial positions for the City of Los Angeles.

Amber Meshack⁹ introduced herself and said she looks forward to meeting each NC in the near future for the new basic training for both veterans members and for the newly elected board members.

Jill Banks-Barad hopes everyone will come to the 11th anniversary of this Alliance, (the first alliance in the City system of NCs) on Thursday, April 10, 2014, that is held at Carla's Cafe on CBS Studios at 4024 Radford Avenue in Studio City. This event is to welcome the newly elected board members in the San Fernando Valley, and to give all of us an opportunity to meet and hear the candidates for the Los Angeles County Board of Supervisors for the election on June 3, 2014. She would like to have an opportunity to recognize some the best practice with awards for our SFV Councils, and she needs to be informed.

The VANC flyers will be issued with the names of all participating Councils. Treasurers are to go through Vic Viereck to show this support at email: vicviereck@sbcglobal.net.

Lydia Grant and Len Schaffer, both BONC members spoke about how BONC is the policy making agency for DONE, and urges every member to take advantage of the ENS system to learn about what is happening, and that BONC is debating now on how to handle what happens when a member or council is not in compliance. Lydia Grant added that we still need poll volunteers in every election region.

Stephen Box, the DONE Elections Coordinator, spoke with praise about how some NCs have raised their participation levels: **Porter Ranch NC** had 5-candidates for every vacancy seat, and 730 voters, **Arleta NC** had 34 candidates and 232 voters, **Pacoima NC** doubled their record for 2012 with 172 voters, **Sylmar NC** had 633 voters, and **Sunland-Tujunga NC** had 671 voters. Stephen Box said that the system still needs to have poll volunteers, and you can just show up or call the Elections Hotline phone #818-293-8683.

DWP report by Liaison, Jeffrey Garner,

No other reports were made at this meeting, but Jeffrey Garner did say that we need to form a committee for plans on the Retreat.

Item #18 on the Agenda—Adjournment

At 10pm there was a motion that was unanimously approved to adjourn to the next meeting on Thursday, April 17, 2014, at the Fire Station #89.

⁹ Amber Meshack is replacing Thomas Soong as our DONE (NEA) analyst, as Thomas has been assigned to a different area in the NC system.

Respectfully Submitted by

Sarah Ramsawack, Secretary

Attachment #1—The change in the law in the Brown Act, effective January 1, 2014.
Attachment #2—The record of the Purchase-Card dated 03-18-14.

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City Attorney — Brown Act Update

March 14, 2014 No Comments



Neighborhood Councils take note: an important change to the Brown Act took effect at the beginning of this year.

Under this new provision, Neighborhood Councils general boards and committees must publicly report any action taken at a meeting and publicly record the vote or abstention on each action taken by each member present for the action at a meeting. This should be done orally at the time the action is taken as well as be recorded in the minutes.

The change enhances the public's ability to monitor meetings and discern individual members' votes. This new requirement may be addressed when a roll-call vote is taken at a meeting and recorded in the minutes. It may also be addressed by reflecting orally that the vote was unanimous or by stating the names of each individual who dissented or abstained so that there is a clear record of how the entire body voted. This information should also be included in the minutes of the meeting.

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AND VOTE OF EACH MEMBER IN OPEN SESSIONS

LEGAL ALERTS

Changes to Brown Act Effective January 1, 2014

NOVEMBER 25, 2013



California Senate Bill 751, recently signed into law, will require all legislative bodies to publicly report any action taken in any meeting, and the vote or abstention on that action of each member present. The bill is effective January 1, 2014. In order to comply with these requirements, legislative bodies must verify the vote or abstention of each member, and publicly announce the action taken and the vote or abstention of each member in attendance. This information should also be noted in the minutes. As a practical matter, votes may need to be taken by roll call or in another manner that allows verification of the vote of each member in order to comply with the requirements of SB 751.

The Brown Act already requires legislative bodies to report individual votes on actions taken during teleconferenced

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meetings and on certain actions taken in closed session. SB 751 will extend this requirement to actions taken in open session in any meeting of a legislative body subject to the Brown Act. The legislative history of the bill indicates that its purpose is to improve the ability of the public and others who monitor legislative meetings of local agencies to know how members voted on a particular action.

Additional revisions to the Brown Act resulting from the recent passage of AB 246 and AB 381 are also effective January 1, 2014:

The Brown Act authorizes legislative bodies of local agencies to hold closed sessions only for certain purposes. Among those purposes is to hold closed sessions with certain state and local officials on matters posing a threat to the security of facilities or public services. AB 246 amends Section 54957 to authorize the legislative body of a local agency to hold these closed sessions with the Governor, as well as the other listed officials.

With certain exceptions, meetings are to be open and public. Agendas and other documents distributed to the governing board are discloseable records with certain exceptions. AB 381 amends Section 54957.5 to include certain *alternative investments* among the types of information exempted from disclosure under the Brown Act.

For more information on this legislation and how it may affect your agency, contact one of the attorney authors of this legal alert listed at right or your BB&K [Municipal](#), [Special District](#) or [Education](#) attorney.

Disclaimer: BB&K legal alerts are not intended as legal advice. Additional facts or future developments may affect subjects contained herein. Seek the advice of an attorney before acting or relying upon any information in this communiqué.

February 2014

February 2014
Submitted: 3/18/2014 15:00:22

EMPOWER by a

EMPO

Monthly Expenditure Report for
NC Name: North Hollywood North East
Budget/Fiscal Year: 2013-2014

2013-2014

(Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

to minutes dated 03-19-14

A	EXPENDITURES By Line Item (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	Total
	Food for MLK Clean Up	CIP	Pizza Hut				\$385.04
	Postage	OPERATIONS	USPS				\$2.41
	SUBTOTAL Expenditures by Line Item						\$387.45
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						\$0.00
C	OUTSTANDING COMMITMENTS						
	C. 1. Outstanding Checks						
	C. 2. Outstanding Demand Warrants						
	C. 3. Rent/Lease						
	C. 4. Contractual Services						
	C. 5. Large Purchases						
	C. 6. Neighborhood Purpose Grants In process						
	C. 7. Temporary Staffing Services						
	C. 8. Storage						
	C. 9. Other						
	SUBTOTAL Outstanding Commitments						\$0.00
D	Total Expenditures & Commitments						\$0.00
E	Total Adjustments by Department						
F	Approved Budget 2013-2014						
G	Balance of Budget						

3/18/2014 15:00:22

CASH Status Analysis